

**TOWN OF DILLON  
TOWN COUNCIL  
REGULAR MEETING**  
Tuesday, October 17, 2017  
7:00 p.m.  
Dillon Town Hall

**CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, October 17, 2017, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Burns called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jennifer Barchers, Kyle Hendricks, Mark Nickel, Carolyn Skowyra, and Tim Westerberg. Staff members present were: Kerstin Anderson, Marketing and Communications Director; Dan Burroughs, Town Engineer; Mark Heminghous, Police Chief; Scott O'Brien, Public Works Director; Carri McDonnell, Finance Director; and Jo-Anne Tyson, Town Clerk.

**APPROVAL OF AGENDA**

Mayor Burns moved to add an executive session to tonight's meeting. Council Member Westerberg seconded the motion which passed unanimously upon roll call vote.

**APPROVAL OF CONSENT AGENDA**

Council Member Westerberg moved to approve the following consent agenda:

- a. Minutes from October 3, 2017 Regular Meeting
- b. Approval of Bill List dated October 13, 2017 in the amount of \$6,288.82 and Payroll Ledger from October 13, 2017 in the amount of \$82,987.04.

Council Member Barchers seconded the motion which passed on a 6 – 1 vote with Council Member Hendricks in opposition.

**CITIZEN COMMENTS**

Parks and Recreation Advisory Committee (PRAC) member Lucinda Burns stated that the committee is revisiting the Park Master Plan and supports the potential community garden concept. She commented that the committee recently toured the Town's parks, gardens, and the new trail at the Peninsula.

**CONSIDERATION OF RESOLUTION NO. 54-17, SERIES OF 2017**

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO,  
MAKING AN APPOINTMENT TO THE PLANNING AND ZONING COMMISSION.

Town Engineer Dan Burroughs stated that Council interviewed applicant Mr. Derek Woodman at their October 3, 2017 Work Session in consideration of a seat on the Dillon Planning and Zoning Commission. This resolution appoints Mr. Woodman to serve as a non-Dillon resident member of the Planning and Zoning Commission serving a partial term expiring in June, 2018.

Council Member Westerberg moved to approve Resolution No. 54-17, Series of 2017. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 55-17, SERIES OF 2017**

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A LICENSE AGREEMENT BETWEEN THE TOWN OF DILLON, COLORADO AND DILLON RIDGE INVESTMENTS, LLC TO ALLOW FOR THE CONSTRUCTION OF A 8” WATER MAIN ON LOT 17A; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN SAID LICENSE AGREEMENT; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Mr. Burroughs reported that the project developer for the Dillon Flats condominiums is asking Council to allow them to install an eight-inch (8”) water service into Lot 17A in October before winter weather arrives. Should Council approve this resolution, the developer is proposing work to begin on Wednesday, October 18, 2017. Since the developer will be working on Town owned property, a license agreement is required to protect the interests of the Town in the event the developer fails to complete the work. The license agreement will also require a letter of credit be posted in an amount equal to 120% of the construction cost for the restoration of Lot 17A. This license agreement also sets forth provisions that Dillon Ridge Investments agrees to conduct the work at their own risk and if they do not move forward with the Dillon Flats project, they will not be reimbursed for any work and agree to restore the surface of the property to its original state.

Council Member Westerberg moved to approve Resolution No. 55-17, Series of 2017. Council Member Nickel seconded the motion which passed unanimously upon roll call vote.

**TOWN MANAGER’S UPDATE**

Town Manager Tom Acre was absent.

**MAYOR’S UPDATE**

Mayor Burns reported that Marketing and Communications Director Kerstin Anderson and he met with a local Boy Scout troop and discussed the operations of municipal government.

**COUNCIL MEMBER COMMENTS**

There were no Council Member comments.

**EXECUTIVE SESSION**

Mayor Burns moved to go into Executive Session at 7:13 p.m. for the purpose of discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specifically, to discuss the town manager contract; and, for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specifically to discuss town manager contract negotiations. No action was taken during the executive session. At 7:36 p.m. Council concluded the executive session.

**ADJOURNMENT:**

There being no further business, Mayor Burns declared the meeting adjourned at 7:37 p.m.

Respectfully submitted by:

---

Jo-Anne Tyson, CMC/MMC, Town Clerk