

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, June 20, 2017

7:00 p.m.

Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, June 20, 2017, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Pro Tem Nickel called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jennifer Barchers, Kyle Hendricks, Carolyn Skowyra and Tim Westerberg. Mayor Burns was absent (excused). Staff members present were: Kerstin Anderson, Marketing and Communications Director; Mark Heminghous, Police Chief; Carri McDonnel, Finance Director; Scott O'Brien, Public Works Director; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

Mayor Pro Tem Nickel stated that Consent Agenda item 3d will be removed from the Consent Agenda and placed on the Regular Meeting Agenda as agenda item number 8.

APPROVAL OF CONSENT AGENDA

Council Member Bailey moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of June 6, 2017.
- b. Approval of Bill List dated June 16, 2017 in the amount of \$412,763.21 and Payroll Ledger dated June 9, 2017 in the amount of \$94,747.82.
- c. Notification to Council of Planning and Zoning Commission approval of a Level III Development Application for a Conditional Use Permit for an Accessory Apartment at 151 Tenderfoot Street, Lot 16, Block L, New Town of Dillon Subdivision, Dillon, Colorado, by Resolution No. PZ 06-17, Series of 2017, and Council motion not to call up the decision and to let the Planning and Zoning Commission decision become final.

Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no citizen comments.

2016 FINANCIAL STATEMENT PRESENTATION. WENDY SWANHORST, SWANHORST & COMPANY

Ms. Swanhorst presented the 2016 Audited Financial Statements to Council.

CONSIDERATION OF ORDINANCE 07-17, SERIES OF 2017

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 16, "ZONING," ARTICLE VI, "OFF-STREET PARKING AND LOADING," SECTION 16-6-40 "GENERAL PARKING REQUIREMENTS," AND SECTION 16-6-60 "DESIGN STANDARDS FOR OFF-STREET PARKING SPACES AND FACILITIES," OF THE DILLON MUNICIPAL

CODE OF THE TOWN OF DILLON, COLORADO; SETTING FORTH DETAILS IN RELATION THERETO; AND, DECLARING AN EMERGENCY THEREFORE.

Town Engineer Dan Burroughs stated that two changes are proposed to the Town of Dillon planning and zoning regulations which include 1) eliminate a separate set of standards for parking generation calculations in the Core Area Zone and 2) add a provision to the Off-Street Parking Standards to allow a vehicle to back into a public right-of-way from an off-street parking lot under certain circumstances. The first change eliminates one of two sets of standards for calculating the required amount of parking generated by different types of uses. This will allow the parking generation for the rest of the Town to be more aligned with the actual parking spaces required for a development. The second change will not only accommodate unique circumstances, but also bring the Town's off-street parking into compliance with the Dillon Municipal Code.

Council Member Barchers moved to approve Ordinance 07-17, Series of 2017. Council Member Westerberg seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION 29-17, SERIES OF 2017

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, MAKING SUPPLEMENTAL APPROPRIATIONS TO VARIOUS FUNDS FOR THE TOWN OF DILLON, COLORADO FOR THE 2017 BUDGET YEAR.

Mayor Pro Tem Nicket opened the public hearing at 7:14 p.m. Finance Director Carri McDonnell reported that the Council adopted the 2017 budget and appropriated the funds in December 2016. By resolution, the Council may amend the budget during the budget year after a public hearing. The notice of the public hearing was published on June 2, 2017 and the supplemental appropriation outlines the reason for the expenditure and the revenue source for paying for the new expenditure. The expenditures include:

- General Fund - \$315,000 to be paid from unappropriated fund balance and includes:
 - Town Manager Search \$ 5,000
 - Building Hope Donation \$ 10,000
 - Transfer to Capital Fund \$300,000
- Capital Fund - \$100,000 to be paid from unappropriated fund balance and includes:
 - Stairs from Marina/Lodgepole \$100,000 (delayed from 2016)
- Capital Fund - \$1,225,000 to be paid from unanticipated revenues and includes:
 - Amphitheater improvements \$925,000 from grants received
 - Amphitheater improvements \$300,000 from transfer from the General Fund
- Water Plant Investment Fund - \$400,000 to be paid from unappropriated fund balance and includes:
 - Highway 6 Water Line \$400,000
- Housing 5A Fund - \$10,000, to be paid from unappropriated fund balance and include:
 - Housing Works Initiative \$ 10,000

There being no comments from the public, Mayor Pro Tem Nickel closed the public hearing at 7:18 p.m.

Council Member Barchers moved to approve Resolution 29-17, Series of 2017. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

RESOLUTION 30-17, SERIES OF 2017

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO,
MAKING AN APPOINTMENT TO THE PLANNING AND ZONING COMMISSION.

Council interviewed applicant Mr. Kevin Stout at their earlier Work Session in consideration of a seat on the Dillon Planning and Zoning Commission. This resolution appoints Mr. Stout to serve as a Dillon resident member of the Planning and Zoning Commission serving a three year term expiring in June, 2020.

Council Member Westerberg moved to approve Resolution 30-17, Series of 2017. Council Member Skowrya seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER'S UPDATE

Manager Breslin was not in attendance and therefore did not have a report.

MAYOR'S REPORT

Mayor Burns was not in attendance and therefore did not have a report.

AMPHITHEATER DISCUSSION

The Amphitheater discussion was held during Council's earlier Work Session.

COUNCIL MEMBER COMMENTS

Council Member comments were presented during Council's earlier Work Session.

COUNCIL RETREAT FOLLOW-UP

The Council Retreat Follow-Up discussion took place during Council's earlier Work Session.

EXECUTIVE SESSION

Mayor Pro Tem Nickel moved to go into Executive Session at 7:28 p.m. for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specifically to discuss negotiations regarding the Town Manager position. No action was taken during the executive session. At 8:12 p.m. Council concluded the executive session.

ADJOURNMENT:

There being no further business, Mayor Pro Tem Nickel declared the meeting adjourned at 8:13 p.m.

Respectfully submitted by:

Jo-Anne Tyson, Town Clerk, CMC/MMC