

**TOWN OF DILLON
TOWN COUNCIL**

**WORK SESSION
Town Hall Council Chambers
4:30 p.m.
Tuesday, April 5, 2016**



AGENDA

1. **4:30 – 4:45 p.m.** Smoking/Vaping Discussion
 - Information regarding this agenda item may be found under Agenda item #5 in the Town Council Meeting Packet
2. **4:45 – 4:55 p.m.** Cemetery Committee (DCAC) Appointments
 - Information regarding this agenda item may be found under Agenda item #3C in the Town Council Meeting Packet
3. **4:55 – 5:10 p.m.** Wellness Program Review
4. **5:10 – 5:30 p.m.** Nature Preserve Improvement Projects 2016 Discussion
 - Eagle Scout Project
5. **5:30 – 6:00 p.m.** Amphitheatre Discussion
6. **6:00 – 6:45 p.m.** Capital Discussion
7. Staff Reports/Legislative Updates
 - a. Public Works Director's Report – Scott O'Brien
 - b. Police Chief's Report – Mark Heminghaus
8. Council Member Comments and Committee Reports
 - a. Dillon Business Association – Tom Breslin & Kerstin Anderson
 - b. NWCCOG Executive Committee, Council Meeting, Quality/Quantity – Ben Raitano
 - c. Snake River Regional Planning Commission – Louis Skowyra
 - d. Summit County Housing Authority – Mayor Burns & Tom Breslin
 - e. Summit County Transit Board – Mark Nickel
 - f. Summit County Wildfire Council – Louis Skowyra
9. Council Meeting Agenda Review
10. Other Business

NOTE: Public hearings are not held during Town Council Work Sessions. The public is invited to attend the Work Session and listen to the Council's discussion. However, the Council is not required to take public comments during Work Sessions. At the discretion of the Council, public comment may be allowed if time permits and, if allowed, public comment may be limited. No formal action will be taken by the Town Council at its Work Session.

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Town of Dillon Public Works Department

Date: 04/05/16
To: Town Council/Mayor Burns
Cc: Tom Breslin, Town Manager
From: Scott O'Brien, Public Works Director
RE: Dillon Nature Preserve Improvement Project 2016 -Project Update

In 2016 the Public Works Department will undertake several improvement projects at the Dillon Nature Preserve. The Preserve was acquired in 1996 from Denver Water in cooperation with Summit County Government. The Preserve is permanently dedicated as a conservation easement for passive recreation activities. Facilities located within the Preserve include a paved parking area, trails, trail markers and benches. Most of the facilities were installed in 1996 and are scheduled for replacement/improvement in 2016. The Dillon Nature Preserve Improvement Project 2016 will begin this spring and will be completed by the end of the year. All funding for the improvements has been approved in the 2016 General and Capital Improvement Budget(s).

A. Trailhead Improvements:

- a. ADA Parking/Access Improvements: Parking for the Preserve is located along Highway 6 adjacent to the Summerwood development. During the 2013 ADA Survey, deficiencies for handicapped parking and access were identified. New wheel chair accessible parking stalls will be added to the existing lot adjacent to the recreation pathway. Additionally, a new paved connection to the recreation pathway will be added to provide direct ADA access. Currently this connection is through a gated gravel roadway. This project is funded in: ADA Improvements in the Capital Improvement Fund.
- b. Rest Shelter: The existing parking area currently lacks any facilities for resting and/or shelter from inclement weather. Currently, the public has been utilizing the Summerwood mailbox building, and the Town has been approached by the Summerwood HOA to provide a shelter at our parking area. A new picnic table shelter will be added in the greenbelt area between the parking area and recreation pathway. The new shelter will utilize the same design standards as the Marina Park shelters, and will be installed by a private contractor. The Town currently has one of these shelters in storage so funding is only required for the installation. This project is funded in: Nature Preserve Picnic Shelters in the Capital Improvement Fund. Additional shelters may be added in the future as needed.
- c. Kiosk Sign: In 2015, the Summit County Trails & Open Space Department added a new kiosk sign in the Preserve parking area as a part of a larger recreation pathway identification program. Key facility access areas were identified and improved in an effort to promote and provide improved communication on the County-wide system. As a part of the project, the County left a portion of the kiosk open for a new Nature Preserve sign. This new sign will include a map of the trail system as well as rules and regulations for the Preserve. The new sign is included in: Park Identification Signage in the Capital Improvement Fund.

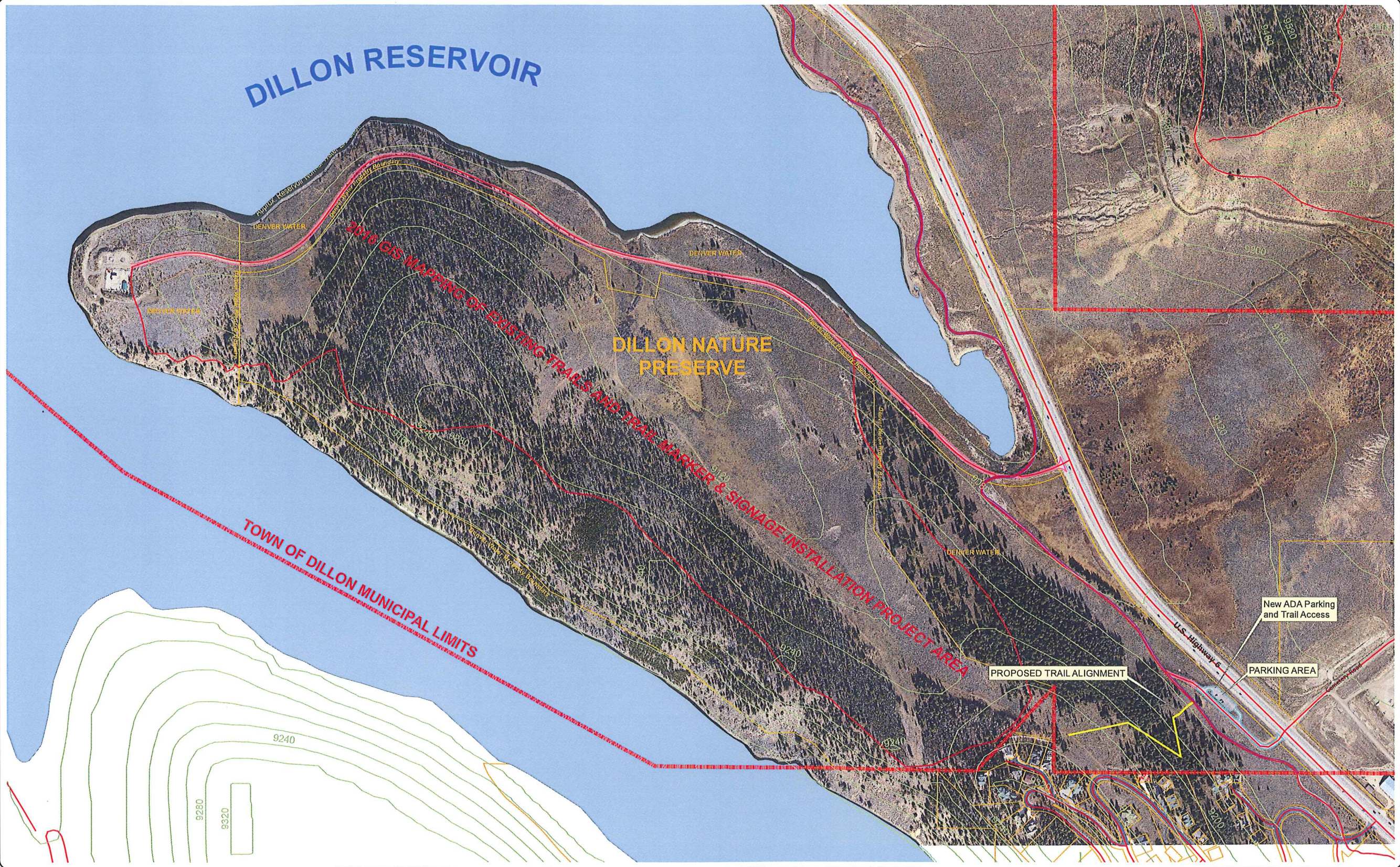
- d. Highway Signage: The Preserve parking area currently lacks any signage on Highway 6. New signage is needed to identify access to the Preserve as well as access to the County recreation pathway system. The Town has agreed to coordinate with the County on the signs as a part of their identification program. Funding for the new signs is available in: Street Maintenance in the Public Works -General Fund. Installation of the Highway signs will be approved and coordinated with CDOT.
- e. New Trailhead Alignment: Access to the Preserve currently utilizes the recreation pathway and the Roberts Tunnel Road owned by Denver Water. This access is some distance from the parking area, and the public has created an unapproved trail from the lot to the ridgeline of the Preserve via Denver Water and Summerwood properties. Denver Water and Summerwood HOA have been approached about formalizing the unapproved trail as the new trailhead for the Preserve. Summerwood has agreed to an easement across a dedicated open space parcel and approvals from Denver Water are in process. The Summit County Trails & Open Space Department has tentatively agreed to construct/improve the new trail alignment as a part of their volunteer program this summer. This project will be constructed using in-kind and volunteer donations and no funding is required.
- f. Agency Coordination: As outlined above, coordination for the Dillon Nature Preserve Improvement Project 2016 includes the Town of Dillon, Dillon Parks & Recreation Advisory Committee, Summit County Government, Denver Water, CDOT and the Summerwood HOA.

All trails on the Dillon Nature Preserve existed prior to the Town's acquisition of the property. These trails range from wildlife trails to jeep trails created sometime in the 20th century. These trails were formalized and improved in 1996 after the Town acquired the property. Accurate mapping of the trail system currently does not exist, and the County records are inaccurate. As a part of the Dillon Nature Preserve Improvement Project 2016, a local high school student has offered to map and install new trail markers as a part of his Eagle Scout accreditation. This project will include accurate mapping of the trail system for the creation of the new kiosk sign as well as new trail markers for the existing trails and new trailhead alignment. Funding for the new trail markers is in: Nature Preserve Signage in the Capital Improvement Fund. This project will be started in June and completed by August, 2016.

B. Nature Preserve Trails and Signs –Eagle Scout Project

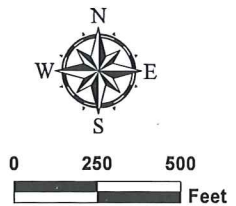
- a. GPS Survey: All trails in the Preserve will be surveyed using Town owned GPS equipment. This survey will include trails not currently identified in previous mapping, and will also include distance and elevation data not currently recorded.
- b. GIS Mapping: All GPS survey data will be added to the Town's GIS records, and mapping software will be utilized to create accurate and legible mapping of the Preserve. This mapping will be utilized for the new kiosk sign as well as park information on the Town's website.
- c. Trail Marker Selection: New trail marker locations will be selected based on the GPS/GIS mapping portion of the project. New trail markers will be fabricated utilizing the County's Portal-Post specifications.
- d. Trail marker Installation: All new trail markers will be installed utilizing volunteers under the direction of the Scout.

DILLON NATURE PRESERVE



LEGEND:

	40' Contours
	County Mapped Roadway Centerlines
	Proposed Hiking Trail
	Rec_EOA Rec Path
	Access Road



NOTES:

Town of Dillon
 275 Lake Dillon Drive
 Dillon, Colorado 80435
 GIS Mapping Department

Contents: Roberts Peninsula & The Dillon Nature Preserve
 Date: March 22, 2016
 Drawing Set: Draft Sheet: 1 of 1
 By: N. West



Town of Dillon Public Works Department

Date: 03/31/16
To: Town Council/Mayor Burns
Cc: Tom Breslin, Town Manager
From: Scott O'Brien, Public Works Director
RE: Project Update

The Public Works Department is responsible for eight divisions within the Town of Dillon including: Engineering, Community Development & Planning, Water Treatment & Distribution, Sewer Collection, Street Maintenance, Fleet Maintenance, Grounds Maintenance, and Facility Maintenance.

The following list provides a general synopsis of the current activities in the Public Works Department.

Engineering

- Completed Construction Documents for the LaBonte Asphalt Overlay (north end). The project is currently out for bids.
- Completed Construction Documents for the Recreation Path Overlay. The project is currently out for bids.
- Completed Construction Documents for the Town Hall Parking Lot Expansion. The project is currently out for bids.
- Continued work on preliminary civil engineering for Lodgepole Street Reconstruction and the Amphitheater Masterplan.
- Began Coordinating 2017 US-6 asphalt overlay project with CDOT. Work includes drainage improvements within Town limits.

Community Development/Planning

- Issued remodeling permit for City Market. Work Includes adding a new deli eating area with a new window to the parking lot.
- Scheduled a hearing at P & Z for a 6 car garage building at the Centennial Townhomes.
- Completed GIS layers for the recreation paths throughout Town.
- Staff is preparing a grant application with the Summit County Wildfire Council for a forestry mitigation project at the Disc Golf Course and Dillon Nature Preserve. Work for both areas will include standing dead and hazard tree removal.
- Continued Core Area development discussions.

Water & Sewer

- Updated Testing and Monitoring Plan for 2016. This plan includes all the mandatory testing and monitoring required by the EPA and CDPHE.
- Updated Emergency Response Plan as required by the CDPHE.
- Preparing for the annual startup of the Old Dillon Reservoir and Salt Lick Gulch Diversion.

- The CDPHE conducted our Sanitary Survey on March 28th. This survey is conducted every 3 years to ensure Federal and State compliance. Only minor items were identified needing voluntary correction and no violations were noted.
- Operator Training: Sebastian and Mark attended the CRWA annual conference, and Paul attended the Rocky Mountain Water and Wastewater Advanced School in Boulder.
- Staff is preparing for final completion tasks related to the new water storage tank project. Final completion tasks will be completed in the spring and will include final grading and seeding, security fencing, and drainage improvements.
- Repairs and upgrades to the Marina Lift Station have been finalized. Work to the station will be completed in April.
- Staff continues updating sewer collection system data in GIS.

Streets, Buildings & Grounds

- Staff continues to conduct snow and ice control operations throughout the Town.
- Proposals for the new Cemetery Road alignment engineering have been received. The consultant will begin the design project in April and complete the project by mid-summer.
- Staff has received several proposals for the Park Signage Project 2016. Proposals will be evaluated by DPRAC and the project will begin in April.
- The Town Park Phase I Design Project continues. Design team has finalizing the overall site design and is preparing design/construction documents. Final design documents will be reviewed by DPRAC in May and presented to Council early in June.
- Staff continues to work on minor building and facility projects. Staff is now modifying existing drop ceilings with noise attenuating ceiling tiles.
- Staff is finalizing the 2016 Dillon Nature Preserve Improvement Projects. Projects will include standing dead removal, trail improvements and signage, improved ADA parking and recreation path access, rest/picnic shelters, and improved highway signage.



TO: Mayor Kevin Burns
Town Council

From: Chief Mark V. Heminghaus

Date: April 1, 2016

Subject: March, 2016 Police Department Status Report

Incidents:

On March 19th, Officer Denney reported the following in his pass-on information:

-Traffic stop initiated at 6 and Dillon ridge for weaving. The driver failed to yield.....never exceeding the speed limit, stopping at red lights, and utilizing turn signals, we made it, lights and sirens, all the way up into Wildernest. Felony traffic stop with Crutchley and Siderfin. "why didn't you stop for me?" "I couldn't find a place to stop, my passenger was telling me to stop, I was going to stop at the outlets" Illegal from Jamaica, had a plethora of fake Id's. Lodged at the summit County Jail for Possession of a forged instrument, Failure to yield to emergency vehicles, weaving and driving with no DL.

On March 23rd, Officer Scherr responded to Lower Yacht Club to assist with a civil standby; they needed assistance locating the owners of six cars parked in their parking lot that needed to be moved so they could plow their parking lot. One car owner was located and management towed the other five cars.

Also on March 23rd, Officer Scherr wrote a driver a summons for reckless driving after the driver almost hit Officer Scherr's car while the drive was going 54 mph on LaBonte.

On March 22nd, Officer Nauroth reported she stopped by an elderly citizen's home to check on her; then she made a bank deposit for the citizen at her request. Sgt. White and other officers have said they assist this citizen on a fairly regular basis.

On February 27th, Officer Denney was driving through town when he saw a man look at him and then start running away from him. Officer Denney then noticed the town trash cans in the area were all tipped over. Later, after Officer Denney and Officer Nance walked out of La Riva / the Bowling Alley, they saw the same man, who again turned and ran from them. This time they caught the guy, who was intoxicated, and the same guy Officer Denney had arrested less than 24 hours previously for drinking alcohol, in violation of his bond conditions. The man was again arrested for violation of bond conditions and returned to the jail.

Staffing:

Officer Fliszar resigned in March so there are currently two (2) openings for Police Officer (one being the extra position that was created). Officer Taft was injured in a skiing accident so he will be out for several weeks.

Training:

On March 9th all sworn personnel, except Officer Taft, attended a four hour class on Sexual Assault Investigations at CMC Leadville. Tuition for the class was free.

On March 29th Officer Denney attended an eight hour class for Intoxilyzer Operator Certification at Silverthorne PD.

All sworn personnel completed an on-line Pursuit Driving class. This class covered, “the realities of high-speed pursuit, the basic procedures for a successful outcome and the catastrophic effects of when things go horribly wrong”.

Stats:

Bar checks and business checks were down – these are done when time allows.

Other Arrests, which includes violation of bond conditions, driving under restraint (license suspended or revoked), and any other miscellaneous reason a person is jailed, was up from 4 to 14, mostly due to increased traffic enforcement.

Miscellaneous:

March 28th thru April 3rd was a “Click-it or Ticket” enforcement period. Those statistics will be on next month’s report.

Katie Menaugh and Officer Nance put together and placed “Go-Bags” in each car. The bags contain tactical and medical supplies. The bags are designed to be easily carried by officers on emergency calls, providing tools to use during an emergency incident, and then medical supplies for self-care or to provide medical care to other injured people.

POLICE STATISTICS REPORT
February 25, 2016 - March 29, 2016

PAGE 1	OCT	NOV	DEC	JAN	FEB	MAR	YTD	YTD		
CATEGORY	2015	2015	2015	2016	2016	2016	2016	2015		
911 HANG UP	3	2	3	3	5	0	8	5		
ACCIDENT	7	4	13	10	10	11	31	37		
ALARM	1	3	2	5	5	3	13	15		
ALCOHOL UNDER 21	0	0	0	2	0	0	2	0		
ASSAULT	1	1	0	3	0	2	5	4		
ASSIST AGENCY	48	27	50	58	59	52	169	165		
ASSIST FIRE DEPT.	5	3	1	3	2	4	9	8		
ATTEMPTED SUICIDE	0	2	0	0	0	0	0	3		
BAR CHECKS	34	11	48	64	62	32	158	165		
BURGLARY	0	0	0	0	1	0	1	0		
BUSINESS SEC. CK	186	181	207	423	263	184	870	1162		
CHILD ABUSE	0	0	0	1	1	0	2	1		
CIVIL	1	2	1	4	3	3	10	14		
CODE VIOLATION	0	0	0	1	0	0	1	2		
CRIMINAL IMPERSON.	0	0	0	0	0	1	1	0		
CRIMINAL MISCHIEF	1	2	1	3	1	0	4	1		
CRIMINAL TRESPASS	3	1	0	1	3	0	4	4		
DEATH	0	0	0	1	0	0	1	0		
DETOX	1	0	0	2	1	0	3	2		
DISORDERLY	1	0	0	2	0	0	2	4		
DISTURBANCE	2	4	5	3	5	0	8	9		
DOMESTIC	1	0	1	2	4	1	7	5		
DRUG RELATED	0	2	0	1	2	3	6	2		
FELONY MENACING	1	0	0	0	1	0	1	0		
FRAUD	2	1	4	2	0	0	2	6		
HARASSMENT	3	3	2	5	3	1	9	2		
HOMICIDE	0	0	0	0	0	0	0	0		
ILLEGAL CAMPING	0	0	0	0	0	0	0	1		
ILLEGAL DUMPING	0	0	0	0	0	0	0	1		
INTOXICATED PERSON	0	1	5	2	4	3	9	4		
JUVENILE	0	0	0	0	1	0	1	3		
LIQUOR VIOLATION	0	0	0	0	0	0	0	2		
MISSING PERSON	0	1	0	1	1	1	3	0		
NOISE COMPLAINTS	4	0	4	0	0	0	0	8		

POLICE STATISTICS REPORT
February 25, 2016 - March 29, 2016

PAGE 2	OCT	NOV	DEC	JAN	FEB	MAR	YTD	YTD		
CATEGORY	2015	2015	2015	2016	2016	2016	2016	2015		
OBSTRUCTING OFFICER	0	0	0	0	0	0	0	0		
OPEN DOOR	7	2	4	17	6	12	35	37		
PUBLIC ASSIST/MEDICAL	11	38	31	26	32	38	96	31		
RECKLESS ENDANGER	1	0	3	0	1	1	2	0		
RECOVERED VEHICLE	0	0	0	0	0	0	0	0		
ROBBERY	0	0	0	0	0	0	0	0		
STOLEN VEHICLE	0	0	0	0	0	1	1	0		
SUSPICIOUS INCIDENT	13	10	15	7	11	9	27	24		
THEFT	0	2	4	3	5	3	11	22		
UNLAWFUL CONDUCT	0	0	0	0	1	0	1	0		
VEHICLE TOWS	0	4	10	8	10	2	20	11		
VIO. OF REST. ORDER	0	0	0	0	1	0	1	2		
WEAPONS VIOLATION	0	0	0	0	2	0	2	0		
OTHER ARRESTS	2	1	4	0	4	14	18	5	DUI Grant Hours Worked	45
D.U.I. ARREST	4	5	5	6	8	8	22	11	LEAF Grant Hours Worked	38
WARRANT ARREST	1	0	3	3	1	2	6	6	Chain Law Hours Worked	2
SEAT BELT VIOLATIONS	0	0	0	0	0	0	0	22	DUI arrests from grant shifts	2
FIRE LANE VIOLATION	0	0	0	0	1	0	1	2		
ANIMAL	0	0	3	5	0	1	6	11		
HANDICAP VIOLATION	1	1	10	14	5	6	25	8	SPEEDING 40+	
MISC. TRAFFIC	9	11	24	21	23	24	68	27	SPEEDING 30-39 OVER	2
NO PROOF OF INSURANCE	6	9	18	11	8	0	19	4	SPEEDING 25-29 OVER	2
PARKING VIOLATION	3	3	8	24	19	13	56	19	SPEEDING 20-24 OVER	18
SPEEDING	30	43	61	71	38	55	164	63	SPEEDING 10-19 OVER	33
WRITTEN TRAFFIC WARNINGS	18	60	35	15	47	19	81	13		
VERBAL TRAFFIC WARNINGS	51	31	104	130	115	134	379	209		
WRITTEN PARKING WARNINGS	6	30	5	2	1	18	21	60		
VERBAL PARKING WARNINGS	4	4	12	16	16	10	42	0		
TOTAL INCIDENTS	472	505	706	981	792	671	2444	2222		
TOTAL ARRESTS	7	6	12	9	13	24	46	22		
TOTAL CITATIONS	49	67	124	146	94	99	339	156		
TOTAL DISPATCHED INCIDENTS	303	453	618	584	494	612	1690	1051		

POLICE STATS

February 25, 2016 – March 29, 2016

WARNING NOTICES

1 LOT A
4 LOT B
3 LOT E
1 LOT G
___ LOT I
___ LOT D
___ LOT F
___ Marina Lot
___ Rec Path
14 STREET PARKING

SNOW TOWS

3 LOT A
___ STREET PARKING
1 LOT G

2 Rec Path Tows