

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, June 21, 2016

7:00 p.m.

Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, June 21, 2016, at the Dillon Town Hall. Mayor Burns called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Kyle Hendricks, Mark Nickel, Carolyn Skowyra and Tim Westerberg. Staff members present were: Carri McDonnell, Finance Director; Mark Heminghaus, Police Chief; Kerstin Anderson, Marketing and Communications Director; Scott O'Brien, Public Works Director; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand approved as presented.

APPROVAL OF CONSENT AGENDA

Council Member Bailey moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of June 7, 2016
- b. Approval of Bill List dated June 17, 2016 in the amount of \$130,510.05 and Payroll Ledger dated June 10, 2016 in the amount of \$83,142.01.
- c. Consideration of Approval to Use Town Owned Property at the Dillon Marina – Dillon Yacht Club Junior Sailing Club
- d. Excused Absence for Mayor Burns and Council Member Bailey for the June 7, 2016 Town Council Meeting

Council Member Westerberg seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

A Lake Cliffe HOA Board representative expressed his appreciation to Chief Heminghaus in having the Rangers at the Dillon Air Show. He asked for increased publicity and local restaurant participation at the Amphitheatre events.

EDAC UPDATE – TOWN CENTER FORESTRY

Economic Development Advisory Committee Member Christine Berwyn reported that the Committee expects the core area tree health and landscape assessment to be completed in the next two weeks. This assessment will address the density of the area and map and analyze the scope of work to be completed. If the project is extensive, they may need to send out an RFP to retain a landscape architect.

Ms. Berwyn also reported that the group is working through the RFP process to secure a group to develop architectural guidelines for the Town. Their objective is to hire an architect to define a Mountain Lakestyle standard and develop a visual representation of this concept.

PRAC UPDATE

Parks and Recreation Advisory Committee Member Jennifer Cassell reported that PRAC worked with the Forest Service to pick up slash, stumps, and conduct general clean up at the Disc Golf course. She stated that the park signage project designs will be available in July and that the Town Park Phase I Design will be presented to Council in July or August.

2016 FINANCIAL STATEMENTS PRESENTATION, SWANHORST & COMPANY

Finance Director Carri McDonnell introduced Wendy Swanhorst, audit representative from Swanhorst & Company. Ms. Swanhorst complimented Ms. McDonnell on a complete and thorough 2015 audit. All auditing standards are correct, no journal entries were necessary and only one suggestion for improvement regarding bonds was discussed.

STAFF UPDATES

Dillon Marina Manager Bob Evans provided a written report to Council which was included in the meeting packet.

COUNCIL MEMBER COMMENTS AND COMMITTEE REPORTS

- Dillon Cemetery Advisory Committee (DCAC) – Council Member Kyle Hendricks reported that Committee Chairman Dick Brenner has resigned from the Committee. He also expressed his appreciation to staff on a successful Memorial Day event at the Dillon Cemetery.
- Economic Development Advisory Committee (EDAC) – Council Member Brad Bailey stated that Ms. Berwyn covered the highlights which the Committee is currently working on.
- Parks and Recreation Advisory Committee (PRAC) – Council Member Mark Nickel stated that Ms. Cassell discussed the items which the Committee is currently addressing.

TOWN MANAGER'S UPDATE

Town Manager Tom Breslin stated that Ms. McDonnell will be updating and emailing a HOA meeting schedule to Council.

MAYOR'S REPORT:

Mayor Burns reported that Council will be discussing the Summit County Housing Authority housing tax at an upcoming work session.

ADJOURNMENT:

There being no further business, Mayor Burns declared the meeting adjourned at 7:25 p.m.

Respectfully submitted by:


Jo-Anne Tyson, CMC/MMC, Town Clerk