

## RECORD OF PROCEEDINGS

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### **TOWN OF DILLON TOWN COUNCIL REGULAR MEETING**

Tuesday, June 7, 2016

7:00 p.m.

Dillon Town Hall

#### **CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, June 7, 2016, at the Dillon Town Hall. Mayor Pro-Tem Nickel called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Jen Barchers, Kyle Hendricks, Carolyn Skowyra and Tim Westerberg. Mayor Burns and Council Member Brad Bailey were absent (excused). Staff members present were: Tom Breslin, Town Manager; Carri McDonnell, Finance Director; Mark Heminghous, Police Chief; Kerstin Anderson, Marketing and Communications Director; Scott O'Brien, Public Works Director; Dan Burroughs, Town Engineer; and Jo-Anne Tyson, Town Clerk.

#### **APPROVAL OF AGENDA**

There being no changes to the agenda, it will stand approved as presented.

#### **APPROVAL OF CONSENT AGENDA**

Council Member Westerberg moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of May 17, 2016
- b. Approval of Bill List dated June 3, 2016 in the amount of \$402,044.12 and Payroll Ledger dated May 27, 2016 in the amount of \$73,691.62.
- c. Consideration of Approval to Use Town Owned Property – Lake Dillon Brew Fest
- d. Consideration of Resolution No. 29-16, Series of 2016 – Reappointment of Amy Gaddis & Teresa England to Dillon Planning and Zoning Commission
- e. Excused Absence for Council Members Barchers and Westerberg for the May 17, 2016 Town Council Meeting

Council Member Skowyra seconded the motion which passed unanimously upon roll call vote.

#### **CITIZEN COMMENTS**

Mike Carollo, resident of 140 East LaBonte Street and Lake Cliffe condominium owner encouraged Council to consider the design fit of the Amphitheatre, traffic and noise effects, and view corridor obstruction in respect to existing condominiums as Council moves forward with design plans of the Dillon Amphitheatre.

**PRESENTATION OF EXECUTIVE CERTIFICATION TO CHIEF MARK HEMINGHOUS**

Town Manager Tom Breslin presented Chief Heminghaus with an Executive Certification acknowledging the Chief's commitment to continuing education, participation with police related boards, and many years of experience within the police industry.

**CONSIDERATION OF RESOLUTION NO. 30-16, SERIES OF 2016**

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, DELEGATING THE AUTHORITY TO EXAMINE AND APPROVE CERTAIN PROCEDURES FOR RETAIL MARIJUANA STORE BUSINESS LICENSES FOR THE TOWN OF DILLON TO THE TOWN CLERK.

Town Clerk Jo-Anne Tyson stated that at the May 17, 2016 Town Council Work Session, staff presented a proposal delegating the authority from the Local Licensing Authority to the Town Clerk to approve annual retail marijuana store business license renewals and minor changes to such licenses. Currently, the Local Licensing Authority requires a public hearing to review annual renewals and any changes to retail marijuana store business licenses. In addition to annual renewals, the Clerk's office is requesting authority to review and approve changes in corporate structure, changes to trade names, change of manager, and modification of premises. Staff will continue to coordinate with the Police Department as well as conduct annual inspections of the premise ensuring licensing compliance amongst the Planning, Police, Finance, and Administration departments. If any violations or questions of moral fortitude of the applicant or related to the licensed premise arise, a public hearing with the Local Licensing Authority shall be scheduled.

Council Member Westerberg moved to approve Resolution No. 30-16, Series of 2016. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 31-16, SERIES OF 2016**

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A CONSULTING AGREEMENT WITH SINK COMBS DETHLEFS, FOR THE DILLON AMPHITHEATER FINAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Engineer Dan Burroughs reported that Town Council has directed staff to move forward with the Final Design phase for facility improvements to the Dillon Amphitheatre. Resolution No. 31-16, Series of 2016 allows the Town to enter into a consulting agreement with Sink Combs Dethlefs for final design and construction administration services. Their proposal, totaling \$456,000 consists of three separate construction bid documents and explanation of scope of work.

Council Member Westerberg moved to approve Resolution No. 31-16, Series of 2016. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

### **MAYORAL PROCLAMATION NO. 03-16, SERIES OF 2016**

Mayor Pro-Tem Nickel read aloud Proclamation NO. 03-16, Series of 2016 proclaiming May 21, 2016 as Arbor Day.

### **MAYORAL PROCLAMATION NO. 04-16, SERIES OF 2016**

Mayor Pro-Tem Nickel read aloud Proclamation NO. 04-16, Series of 2016 proclaiming June 22, 2016 as Bike-To-Work Day.

### **STAFF UPDATE, CAPITAL CAMPAIGN CONCEPT AND BROCHURE**

Marketing and Communications Director Kerstin Anderson reported that the Economic Development Advisory Committee (EDAC) is forming a sub-committee to formulate ideas for a capital campaign to assist in the funding of the Dillon Amphitheatre improvement project. Ms. Anderson displayed a new tri-fold brochure highlighting this campaign and asked for Council input.

### **TOWN MANAGER REPORT:**

Town Manager Tom Breslin updated Council on the following items:

- Dillon Farmer's Market begins this Friday, June 10, 2016.
- Dillon Air Show is being held on Saturday, June 11, 2016.
- After careful consideration, staff is leaning toward funding the Amphitheatre project through Alpine Bank.
- LaRiva building:
  - Lakeside Bowl has closed. The building owner is working to get a new tenant to re-open the bowling alley in the near future.
  - Summit Baseball has moved out of LaRiva.
- Sports Authority is currently hosting a going-out-of-business sale. Miller Development is working through the Sports Authority bankruptcy process and will be negotiating to acquire a new tenant for that location.
- The recreation path, LaBonte Street asphalt overlay, and Town Hall Expansion Project have been completed.
- Town Council Chambers remodel project is moving forward. Staff has had several meetings with the architect for preliminary design ideas.
- The stairs project from Marina Place to the Marina is going out to bid.
- EDAC is reviewing RFP's for a downtown core forestry assessment and also working on architectural guidelines which will be presented to Council at a later time.
- The Town's new website is expected to go live mid-June.

### **MAYOR'S REPORT:**

As Mayor Burns was absent, no report was presented.

### **COUNCIL MEMBER COMMENTS AND COMMITTEE REPORTS**

- Manager Breslin stated that the Dillon Business Association has a meeting on June 28<sup>th</sup>. He also reported that there have been a number of conversations regarding the DBA's volunteer commitments for the summer Amphitheatre events.
- Council Member Skowyra reported that NWCCOG has a meeting later this month.
- Council Member Bailey was absent and no report was provided for the Snake River Regional Planning Commission.
- Manager Breslin reported that the Summit County Housing Authority hosted a "101" meeting where they discussed housing issues throughout the County, forestry

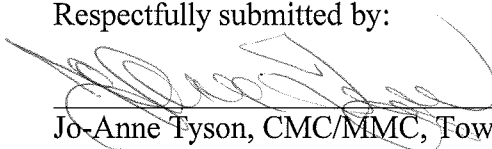
compound, county-owned properties, and several upcoming housing projects in Breckenridge.

- Mayor Pro-Tem Nickel stated the Summit County Transit Board will be hosting an upcoming retreat. Their new app is in place and once a few “bugs” are worked out, the program will be a great resource for Summit Stage riders. The new Frisco Transit Center project will begin next summer.
- Council Member Barchers stated that the Summit County Wildfire Council will meet on June 17, 2016.

**ADJOURNMENT:**

There being no further business, Mayor Pro-Tem Nickel declared the meeting adjourned at 8:02 p.m.

Respectfully submitted by:

  
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Jo-Anne Tyson, CMC/MMC, Town Clerk