

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**
Tuesday, March 15, 2016
7:00 p.m.
Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, March 15, 2016, at the Dillon Town Hall. Mayor Burns called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Mark Nickel, Ben Raitano, Louis Skowyra, and Tim Westerberg. Staff members present were: Tom Breslin, Town Manager; Carri McDonnell, Finance Director; Kerstin Anderson, Marketing and Communications Director; Mark Heminghous, Police Chief; Scott O'Brien, Public Works Director; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand approved as presented.

APPROVAL OF CONSENT AGENDA

Council Member Raitano moved to approve the following consent agenda:

- a. Minutes of the Regular Meeting held March 1, 2016
- b. Approval of Bill List dated March 11, 2016 in the amount of \$83650.50; and Payroll Ledger dated March 11, 2016 in the amount of \$62,452.72.
- c. Resolution No. 17-16, Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON,
COLORADO, AUTHORIZING THE TOWN OF DILLON TO ENTER INTO AN
ECONOMIC DEVELOPMENT AGREEMENT WITH CAMEEZ FROZEN
YOGURT AND COFFEE, INC.; AUTHORIZING AND DIRECTING THE
APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY AGREEMENT.

- d. Excused Absences for Mayor Burns and Council Member Barchers for the March 1, 2016 Town Council Meeting.

Council Member Skowyra seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no citizen comments.

EDAC UPDATE

Christine Berwyn, EDAC Chairperson, stated that the EDAC group would like to update Council on several items they have been working on including summer animation, architectural guidelines, and landscape standards. Committee Member Nathan Nosari reported that the group is interested in using \$15,000 of grant money to develop architectural guidelines for the town. A sub-

committee comprised of Amy Gaddis (Planning & Zoning), Elena Scott, Christine Berwyn, and Kerstin Anderson will create a RFP to solicit interested parties, interview firms from this group, and present a deliverable document to Council in June, 2016. The goal of this sub-committee is to develop architectural standards to complement the brand standards developed by the Town's Marketing Department which will later move toward an incentive program for the Town.

Committee Member Brad Bailey stated that the group is focusing on developing a set of landscape standards for the Town's downtown core area. They propose a RFP process to evaluate the overall health of current vegetation and offer suggestions for improvement while being mindful of pedestrian walk-ability and view corridors. Questions from Council included whether the architectural and landscape components may be combined, if the programs will dovetail each other, scope of work, and timelines.

Committee Member Christine Berwyn updated Council on summer animation. She stated that the group is interested in conducting an experiment with food trucks/food vendors at Marina Park, east of the concession area. Their goal is to keep visitors in the core area and capitalizing on the natural traffic generated by the Marina and Amphitheatre. Traffic patterns, rest rooms, and trash impacts will be evaluated throughout the summer.

PRAC UPDATE

Dillon Parks and Recreation Advisory Committee Member Barb Richards reported that the group is brainstorming "FAC" (Family Activity Club) for the upcoming summer. The Committee has been talking with Town businesses and is finding that the businesses see a positive impact from the Farmer's Market creating pedestrian traffic into their businesses. Ms. Richards stated that the meeting on January 19, discussing the Town Park Phase I design was well attended and generally, attendees asked if all three (3) phases could be completed sooner than planned via volunteers with construction, sponsorship or in-kind funding. The Town Park Phase I design is nearly complete and includes a climbing wall, natural play area, and separate facilities for tennis and pickle ball. Once construction documents are complete, the committee will have a better idea on how to utilize volunteers or funding sources. The 2016 Workplan includes signage design work, landscaping, paver program, and the promotion of Town parks. Ms. Richards discussed programming in the parks which include the Human Movement events and how to obtain three (3) additional events with this organization. She commented that the Nature Preserve will benefit from an upcoming Eagle Scout project. Additional projects at the Nature Preserve include signage, a new trail, and shade picnic tables.

CEMETERY COMMITTEE UPDATE

Council Member Brad Bailey reported that the Dillon Cemetery Advisory Committee is awaiting a proposal on the new Cemetery Road construction project. The committee also discussed installing a "Coming Soon" sign on Cemetery Road to draw attention to upcoming projects at the Cemetery. Mr. Bailey stated there are 31 remaining unmarked graves at the Cemetery and the Committee is considering a number of fundraising opportunities to complete this project.

CONSIDERATION OF ORDINANCE 04-16, SERIES OF 2016

Public Hearing and Second Reading

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 19, "FEES," OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO TO INCREASE THE COMPENSATION OF TOWN COUNCIL MEMBERS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

This public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code. Mayor Burns opened the public hearing at 8:12 p.m. There being no comments from the public, Mayor Burns closed the public hearing at 8:13 p.m.

Town Manager Tom Breslin reported that staff proposes a \$100.00 increase to newly elected or appointed Council Member's compensation beginning in May 2016, moving them from \$300.00 to \$400.00 per month.

Council Member Raitano moved to approve Ordinance No. 04-16, Series of 2016. Council Member Nickel seconded the motion which passed upon roll call vote with Council Members Bailey and Barchers abstaining from the vote.

CONSIDERATION OF RESOLUTION NO. 18-16, SERIES OF 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, TO ADOPT THE AMENDED AND RESTATED ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST AND ADOPTION AGREEMENT; AND, TO AUTHORIZE AND DIRECT THE APPROPRIATE TOWN OFFICERS TO SIGN SAID PLAN DOCUMENTS.

Finance Director Carri McDonnell reported that this resolution approves the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust which is the retirement company for the Town's sworn police officers and the Finance Director. She stated that the Town also participates in the CCOERA retirement program which is where all other employees retirement funds are held. The ICMA plan has been amended and the IRS has approved this version which now requires approval of the Town Council for the Town employees to continue to participate in the program. The changes incorporate amendments for legislative and regulatory changes enacted since the prior restatement in 2006. Ms. McDonnell provided a copy of the ICMA Adoption Agreement for Council review which outlines the Town's retirement plan. She stated that there are no major changes to the Adoption Agreement.

Council Member Bailey moved to approve Resolution No. 18-16, Series of 2016. Council Member Skowrya seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 19-16, SERIES OF 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON APPROVING THE CORE AREA VISION STATEMENT GOALS AND DENSITY THRESHOLDS.

Marketing & Communications Director Kerstin Anderson reported that this resolution approves the Dillon Town Core Area Revitalization Vision Statement and Goals. Over the course of several work sessions, Town Council, Economic Development committee members and staff reviewed Dillon's Guiding Documents in order to create a Core Area Vision, goals, set density thresholds and confirm incentive policies as related to the revitalization of Dillon Core Area. The intent is to utilize these items along with our guiding documents as communication materials related to Core Area development.

Council Member Raitano moved to approve Resolution No. 19-16, Series of 2016. Council Member Skowrya seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER REPORT:

Town Manager Tom Breslin reviewed several items including:

- The Mayor's, Manager's and Commissioner's meeting discussed:
 - work force housing ballot issue
 - VRBO best practices
 - an update to the housing study
 - Dan Gibbs and the Summit County Commissioners are working on health care costs at the legislative level
- He spoke with Javier of Stand Up Paddleboard Colorado about his proposed improvements at the Marina and this summer's construction schedule.

MAYOR'S REPORT:

- Mayor Burns stated that while he didn't have any major items to discuss, he was pleased to learn at a recent meeting, that the Town of Silverton looks to Dillon on how to model a town.

EXECUTIVE SESSION:

Mayor Burns moved to go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specifically to discuss negotiations regarding exercise of the Tiki Bar lease option. Council Member Westerberg seconded the motion which passed unanimously. No action was taken during the executive session. At 9:23 p.m. Council concluded the executive session.

ADJOURNMENT:

There being no further business, Mayor Burns declared the meeting adjourned at 9:24 p.m.

Respectfully submitted by:



Jo-Anne Tyson, CMC/MMC, Town Clerk