

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, June 20, 2023
7:00 p.m.

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, June 20, 2023, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Carolyn Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Dana Christiansen, Kyle Hendricks, Renee Imamura, Tony Scalise, and John Woods. Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Matt Farley, Finance Manager; Cale Osborn, Police Chief; Jessie Klehfoth, Events and Recreation Director; Scott O'Brien, Public Works Director; Ned West, Sr. Town Planner; Craig Simson, Marina Director; and Adrienne Stuckey, Town Clerk were in attendance.

APPROVAL OF AGENDA

There were no changes to the agenda.

APPROVAL OF CONSENT AGENDA

Council Member Scalise moved to approve the following consent agenda:

- i. Minutes of Regular Meeting of June 6, 2023
- ii. Approval of Bill List dated June 15, 2023 in the amount of \$4,566,419.97 & Payroll Ledger dated June 16, 2023 in the amount of \$167,648.74
- iii. Excused Absence for Mayor Pro Tem Brad Bailey and Council Member Kyle Hendricks for the June 6, 2023 Regular Council Meeting

Council Member Christiansen seconded the motion which passed unanimously.

CITIZEN COMMENTS

Paul Glick, Dillon resident, asked Council to consider best practices, balance growth and have community involvement and stated the development of Dillon is Council's responsibility. He also asked the Town to vet Mr. Porritt and his development group.

Pam Pollack, Breckenridge resident and Dillon business owner, stated she wasn't opposed to development in the Town Core; however, this project was overly large. She asked Council to represent the citizens and the Town needs quality not quantity.

Mark Williams, Breckenridge resident, said there is a welcoming feeling in Dillon. You don't have an agenda when you are here.

Marie Chamberlain and Justin Black, Dillon residents and Dillon Marina employees, informed Council their lease ended in July 2023 and asked Council to consider offering extended leases to the

Town's employees.

Lynn Becker, Frisco resident, stated the website should have more information on what Council has reviewed. A team of planners should team up with a developer who has the same vision.

Rabbi Joel Schwartzman, Dillon resident, thanked Council for the completion of Town Park and might want to look into placing a fence around the climbing wall. He was worried about overbuilding in Town, was opposed to paid parking and thanked the Town for the free concerts.

CONSIDERATION OF RESOLUTION NO. 26-23, SERIES OF 2023
A RESOLUTION APPROVING AN ENCROACHMENT LICENSE AGREEMENT FOR A RETAINING WALL AT 780 LITTLE BEAVER TRAIL

Sr. Town Planner, Ned West, explained the 780 Little Beaver Trail renovation and site improvement project was approved by Ordinance No. 05- 23, Series of 2023 on June 6, 2023. A condition of approval of the PUD Development Plan for the site was to enter into a revocable encroachment license agreement with the Town for site improvements proposed in the side yard setback. The proposed site improvements include a retaining wall with a maximum height of three feet nine inches (3' – 9"), associated fill, and revegetated ground cover.

Mr. West said, in addition, the following applies to this request:

- The Applicant shall pay a \$2,080 fee for the Encroachment License Agreement
- The Applicant shall prepare an exhibit drawing with the extents of the encroachment to attach to the Agreement or affirm the one prepared by staff as representative of the encroachment.
- The Town currently has no utilities in the utility easement but reserves the right to install utilities in the easement if they choose. Other utilities (power and telecommunications) currently exist in the easement.
- Any utility work required in the easement would require the property owner to reinstall the wall as necessary at their own expense.
- No portion of the building or other permanent structure is to be located in the utility easement.

Council Member Woods made a motion to approve Resolution No. 26-23, Series of 2023. Council Member Christiansen seconded the motion, which passed unanimously.

CONSIDERATION OF RESOLUTION NO. 27-23, SERIES OF 2023
A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR SUMMIT COUNTY CHILD CARE TUITION ASSISTANCE

Town Manager, Nathan Johnson, reported a committee of town representatives and Early Childhood Options, created a discount program that assists families with children in fulltime or parttime care. The discount is based on income levels and the estimated total funding needed for the first year beginning in September 2023 is \$1,226,000 and each Town and County has agreed to fund the program.

Council approved assisting in the funding in 2023 and the Town's portion will be \$122,600.

Council Member Scalise made a motion to approve Resolution No. 27-23, Series of 2023. Mayor Pro Tem Bailey seconded the motion, which passed unanimously.

CONSIDERATION OF RESOLUTION NO. 28-23, SERIES OF 2023
A RESOLUTION APPROVING CONTRACT DOCUMENTS WITH MEECO SULLIVAN, LLC FOR THE CONSTRUCTION OF THE 2023 MARINA A DOCK EXTENSION PROJECT.

Craig Simson, Marina Director, explained this resolution approves a contract with Meeco Sullivan LLC to extend and relocate A-dock to the west side of the existing launch ramp which has been identified as the next necessary improvement at the Dillon Marina.

The total cost of the A-dock extension and relocation is \$801,577.00.

Council Member Christiansen made a motion to approve Resolution No. 28-23, Series of 2023. Council Member Scalise seconded the motion, which passed unanimously.

CONSIDERATION OF RESOLUTION NO. 29-23, SERIES OF 2023
A RESOLUTION APPROVING AN AMENDMENT TO THE CONTRACT WITH CLARK & ENERSEN, INC FOR THE 2022 TOWN CENTER WALKABILITY DESIGN

Mr. West reported this amendment expands the scope of services and revises the fee for the Clark & Enersen, Walkability Project.

The additional services include the following Walkability Improvements Phase I tasks:

- Task 2 - Schematic Design
- Task 3 - Design Development
- Task 4 - Construction Documents
- Task 5 - Bidding & Contract Negotiation
- Task 6 – Contract Administration for Construction

The total amended increase is \$88,603.75.

Council Member Scalise made a motion to approve Resolution No. 29-23, Series of 2023. Council Member Christiansen seconded the motion which passed six to one, with Council Member Hendricks in opposition.

TOWN MANAGER'S UPDATE

Mr. Johnson reported on the following items:

- The Town is looking into purchasing real estate and the acquired property will then be rented at an affordable rate or re-sold with a deed restriction on the property for a lower amount.
- April sales tax was up approximately 5.35% or \$31,765.00. Year-to-date sales tax is up approximately 1.12%.
- The Town is waiting to hear back from Summit County if property owners can have multiple Accessory Dwelling Units (ADUs) on a property.

MAYOR'S UPDATE

Mayor Skowyra reported on the following:

- Mayor Skowyra asked Council to think about how the JPJG Dillon LLC's development project would fundamentally change our Town. Council had a brief discussion on the conceptual design.

COUNCIL MEMBER COMMENTS

There were no Council Member comments.

EXECUTIVE SESSION

Mayor Skowyrá moved to go into Executive Session at 8:02 p.m. pursuant to Section 3-4(a)(1) of the Town Charter, and C.R.S. Section 24-6-402(4)(e), for the purposes of determining positions, developing strategy and instructing negotiators relative to the housing project proposed for the US Forest Service Administrative Site on County Road 51. No action was taken during the Executive Session. At 9:15 p.m. Council concluded the Executive Session.

ADJOURNMENT

There being no further business, Mayor Skowyrá declared the meeting adjourned at 9:16 p.m.

Respectfully submitted by:

Adrienne Stuckey

Adrienne Stuckey, Town Clerk