
**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, March 7, 2023
7:00 p.m.

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, March 7, 2023, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Carolyn Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Dana Christiansen, Kyle Hendricks, Renee Imamura, Tony Scalise and John Woods. Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Cale Osborn, Police Chief; Jessie Klehfoth, Events and Recreation Director; Scott O'Brien, Public Works Director; Matt Farley, Finance Manager; Jo-Anne Tyson, Human Resources Manager; Ned West, Sr. Town Planner; and Adrienne Stuckey, Town Clerk

APPROVAL OF AGENDA

There were no changes to the Regular Council Meeting agenda.

APPROVAL OF CONSENT AGENDA

Council Member Imamura moved to approve the following consent agenda:

- i. Minutes of Regular Meeting of February 21, 2023
- ii. Approval of Bill List dated March 2, 2023, in the amount of \$ 84,348.30 and Payroll Ledger dated February 24, 2023 in the amount of \$ 106,378.79.

Council Member Christiansen seconded the motion which passed unanimously.

CITIZEN COMMENTS

There were no Citizen Comments.

CONSIDERATION OF RESOLUTION NO. 11-23, SERIES OF 2023

A RESOLUTION APPROVING CONSULTING AGREEMENT WITH TETRA TECH, INC. FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PROPOSED MATERIAL HANDLING FACILITY IN THE TOWN OF DILLON.

Scott O'Brien, Public Works Director, stated this resolution approves a consulting agreement with Tetra Tech, Inc. to design and engineer a Material Handling Facility for trash and recycling operations for the Dillon Marina, Amphitheater, Events and Parks for a more streamlined, efficient and cost-effective approach to waste management and recycling.

Mayor Pro Tem Bailey made a motion to approve Resolution No. 11-23, Series of 2023. Council Member Scalise seconded the motion, which passed unanimously.

CONSIDERATION OF RESOLUTION NO. 12-23, SERIES OF 2023

A RESOLUTION APPROVING AN AMENDED PERSONNEL HANDBOOK FOR TOWN OF DILLON OFFICERS AND EMPLOYEES.

Jo-Anne Tyson, Human Resources Manager, explained this resolution approves the updated Personnel Handbook and Policy Manual for the Town of Dillon Officers and Employees. The update removes the “Education Reimbursement” from the Personnel Handbook and inserts the “Tuition Reimbursement Policy” which includes:

- i. Matching an employee dollar for dollar, up to \$2,000 per year for all passing grades (C or better)
- ii. Reimbursement will be considered for tuition and registration fees, books and supplies, parking fees, and any applicable travel mileage (paid at the Federal reimbursement rate)
- iii. Eligibility: full-time employees:
- iv. Have at least 6 months of continuous work history with the Town of Dillon
- v. Courses must be at an accredited educational institution such as a college or business or technical school.
- vi. Employees must submit an application for approval to their department director indicating courses they desire to take.
- vii. Courses must be related to an employee’s work or leads to a businessrelated or job-related degree

Council Member Imamura made a motion to approve Resolution No. 12-23, Series of 2023. Council Member Scalise seconded the motion, which passed unanimously.

CONSIDERATION OF RESOLUTION NO. 13-23, SERIES OF 2023

A RESOLUTION APPROVING A THIRD AMENDMENT TO ECONOMIC DEVELOPMENT AGREEMENT WITH MANNA COLORADO LLC FOR THE PANERA BREAD CAFÉ.

Nathan Johnson, Town Manager, explained this approves the third amendment to the Economic Development Agreement for Panera Bread Café. This extends the last date to open to June 30, 2023. The Economic Development Agreement is for ten years and Manna Colorado LLC will be reimbursed 50% of the sales tax collected up to a maximum of \$40,000 per year.

Council Member Woods made a motion to approve Resolution No. 13-23, Series of 2023. Mayor Pro Tem Bailey seconded the motion, which passed unanimously.

TOWN MANAGER’S UPDATE

Nathan Johnson, Town Manager, provided a written report and added the following:

- Denver Water is predicting full or almost full water levels throughout the summer of 2023.
- Uptown 240, LLC filed for Chapter 11 bankruptcy.
- Staff is currently working with Triveni Square Metro District regarding workforce housing. The initial project would include 135 units at the current movie theater site.
- New staff members, Mark Wolfe, Priscilla Broomall and Libba Muzzi, will introduce themselves to Council at the beginning of the next Work Session on March 21, 2023.

MAYOR’S UPDATE

Mayor Skowyra updated Council on the following:

- The High School Scholarship Review Committee (Mayor Skowyra, John Woods and Dana Christiansen) met and reviewed the rankings of the applicants. They narrowed it down to ten recipients, three were awarded \$2000.00, one was awarded \$1000.00 and six were awarded \$500.00.

COUNCIL MEMBER COMMENTS

There were no Council Member comments.

ADJOURNMENT

There being no further business, Mayor Skowyra declared the meeting adjourned at 7:26 p.m.

Respectfully submitted by:

Adrienne Stuckey

Adrienne Stuckey, Town Clerk