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**TOWN OF DILLON  
TOWN COUNCIL  
REGULAR MEETING**

Tuesday, March 21, 2023  
7:00 p.m.

**CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, March 21, 2023, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Carolyn Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Dana Christiansen, Kyle Hendricks, Renee Imamura, Tony Scalise and John Woods. Carri McDonnell, Finance Director; Cale Osborn, Police Chief; Jessie Klehfoth, Events and Recreation Director; Scott O'Brien, Public Works Director; Matt Farley, Finance Manager; and Jo-Anne Tyson, Human Resources Manager/Deputy Town Clerk were in attendance.

**APPROVAL OF AGENDA**

Mayor Skowyra stated that agenda item number 8 and the Town Manager's report will be removed from the regular meeting agenda. The staff reports from the work session will be reported in place of the Town Manager's report.

**APPROVAL OF CONSENT AGENDA**

Council Member Imamura moved to approve the following consent agenda:

- i. Minutes of Regular Meeting of March 7, 2023
- ii. Approval of Bill List dated March 16, 2023, in the amount of \$ 676,232.01 and Payroll Ledger dated March 10, 2023 in the amount of \$ 113,290.70.
- iii. **Consideration of Ordinance No. 03-23, Series of 2023**  
First Reading to Set the Public Hearing  
**AN ORDINANCE AMENDING ARTICLE XI OF CHAPTER 16 OF THE DILLON MUNICIPAL CODE REGARDING PERMANENT AND TEMPORARY SIGNS, AND ARTICLE II OF CHAPTER 11 REGARDING BUILDING AND UNIT ADDRESS NUMBERS**
- iv. **Consideration of Ordinance No. 04-23, Series of 2023**  
First Reading to Set the Public Hearing  
**AN ORDINANCE LIFTING THE DILLON MARINA'S ENTERPRISE STATUS**

Council Member Scalise seconded the motion which passed unanimously.

**CITIZEN COMMENTS**

Summerwood resident Mr. Vincent inquired about how to begin communication with the Town related to the fallen and dead trees on the land bordering the town and Summerwood properties. Public Works Director Scott O'Brien stated that he and the Summerwood HOA property manager have been communicating and will be looking at the firewall between the properties this summer.

**CONSIDERATION OF RESOLUTION NO. 14-23, SERIES OF 2023**  
**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT**  
**CONCERNING BOAT INSPECTIONS AT THE DILLON MARINA.**

Finance Director Carri McDonnell reported that this resolution requests that Town Council consider a new intergovernmental agreement (IGA) with Denver Water to provide boat inspections at the Dillon Marina. She stated the Council last approved an intergovernmental agreement with Denver Water for boat inspections on March 2, 2021 which expired on December 31, 2022. The new IGA with Denver Water is for 10 years and the Town will receive reimbursement of expenses related to boat inspections including labor and equipment up to \$45,000 in 2023. The amount will increase each year based on the Denver-Aurora-Lakewood Consumer Price Index.

Council Member Scalise made a motion to approve Resolution No. 14-23, Series of 2023. Council Member Christensen seconded the motion, which passed unanimously.

**CONSIDERATION OF RESOLUTION NO. 15-23, SERIES OF 2023**  
**A RESOLUTION APPROVING DOCUMENTS NECESSARY FOR THE TOWN'S**  
**PARTICIPATION IN PENDING SETTLEMENTS PURSUANT TO THE COLORADO**  
**OPIOIDS SETTLEMENT MEMORANDUM OF UNDERSTANDING**

Ms. McDonnell explained that approval of this resolution will allow the town to opt into Opioid settlement agreements and grant the Town Manager the ability to approve future settlement agreements without bringing them before Council. Council originally approved the Colorado Opioids Settlement Memorandum of Understanding on November 2, 2021 along with two additional settlement agreements that were available and ready for approval. There are now five additional settlement participation forms that must be approved in order for the Town to receive its share of funding. They include Teva, Allergan, Walmart, CVS and Walgreens. The estimated total amount the town will receive is \$8,641.25. These funds must be used for treatment of opioid use disorder and its effects, intervention, criminal-justice involved persons, women who are or may become pregnant, people in treatment and recovery and prevention.

Mayor Pro Tem Bailey made a motion to approve Resolution No. 15-23, Series of 2023. Council Member Imamura seconded the motion, which passed unanimously.

**CONSIDERATION OF RESOLUTION NO. 16-23, SERIES OF 2023**  
**A RESOLUTION APPROVING A CONTRACT WITH COLUMBINE HILLS**  
**CONSTRUCTION LLC FOR THE 2023 AMPHITHEATER IMPROVEMENTS PROJECT.**

Events and Recreation Director Jessie Klehfoth reported that the 2023 Amphitheater Improvements Project includes the formalization of the loading dock area, related drainage improvements, bus parking additions, and sound-booth improvements.

This construction contract includes the following scope of work and design elements:

- Install concrete curbs and pans along both sides of the loading dock driveway between Lodgepole Street and the amphitheater loading docks.
- Pave the loading dock road.
- Install a concrete retaining wall between the high and low sides of the loading dock.
- Create a concrete pad for the medical tent.
- Create a concrete pad for the events staff tent.
- Create a concrete pad for two (2) storage containers.
- Creates a concrete pad for the relocated temporary generator.
- Add a storm sewer collection system to drain the new parking and loading dock areas and more

effectively control the drainage off the hillside.

- Export materials to expand the footprint of the loading dock area into the hillside along Lodgepole Street without an additional retaining wall.
- Remove and replace concrete for electrical conduits to relocated generator.
- Install a new audio-visual, covered trench between the stage and the sound booth. The cover of the trench will be flush with the dance floor and has an abrasive surface that is ADA compliant. The trench cover is load rated to accommodate light trucks and forklifts.
- Concrete slope paving between seating bowl and dance floor to cover dirt areas.

The town received one (1) bid for the work: \$ 657,902.25 Columbine Hills Construction, LLC.

Mayor Pro Bailey made a motion to approve Resolution No. 16-23, Series of 2023. Council Member Woods seconded the motion, which passed unanimously.

### **TOWN MANAGER'S UPDATE**

Ms. McDonnell reminded Council that the annual health screening is being held on Thursday, March 30, 2023 from 7:15 – 10:30 a.m. at the Silverthorne Pavilion. This year, the event will include a health fair and will have various health related professionals on site to answer questions.

### **STAFF REPORTS**

Marina Director Craig Simson reported on several items:

- The supply chain has improved, and the marina service department is receiving parts and motors for the upcoming season.
- Seasonal marina positions have been posted and interviews are being scheduled.
- A new fire hydrant is being added to the rental dock.
- Positive comments were received about the lake loops at a recent DRREC meeting.
- The Sheriff's Department purchased a new rescue boat, and their old boat will be donated to the town.

Ms. Klehfoth reported the boards are down around the ice rink however skating is still available. Staff will continue to maintain the lake loops until ice conditions are no longer safe.

Senior Planner Ned West reported there is a coffee shop opening in the core area, located in the Dillon Commons Building.

Town Engineer Dan Burroughs stated he is working on the construction schedule and anticipates projects getting started over the next few weeks.

### **MAYOR'S UPDATE**

Mayor Skowrya reported she has recently been reelected to the NWCCOG Executive Board.

### **COUNCIL MEMBER COMMENTS/COMMITTEE REPORTS**

There were no Council Member comments.

### **EXECUTIVE SESSION**

Mayor Skowrya moved to go into Executive Session at 7:27 p.m. pursuant to Section 3-4(a)(1) of the Town Charter, and C.R.S. Section 24-6-402(4)(e), for the purposes of determining positions, developing strategy, and instructing negotiators relative to the housing project proposed for the US Forest Service Administrative Site on County Road 51. No action was taken during the Executive Session. At 8:13 p.m. Council concluded the Executive Session.

### **ADJOURNMENT**

There being no further business, Mayor Skowyra declared the meeting adjourned at 8:14 p.m.

Respectfully submitted by:

*Jo-Anne Tyson*

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Jo-Anne Tyson, Deputy Town Clerk