

**MINUTES**  
Parks and Recreation Committee  
Regular Meeting  
December 3, 2012 -5:30 PM  
**APPROVED**



**Present:** PRAC Voting Members: Chair Susan Juergensmeier, Vice-Chair Jennifer Cassell via speakerphone, Noel Hess, Sue Peterson, Ruth West, Barb Richard. PRAC Non-Voting Members: Dan Skinner, Council Liaison Jason Smith, P&Z Liaison Yvonne Bryant, Staff Liaison Scott OBrien, Town Manager Joe Wray

**Absent:** Voting Member Rick Giamanco

**Parks and Recreation Mission Statement**

The mission of the Parks and Recreation Committee is to protect, improve, and promote our parks and open space for present and future generations. The various park amenities are an integral part of the Town.

**2013 Meeting Dates (Meeting from 5:30 to 6:30 at Town Hall)**

Jan 7, Feb 4, Mar 4, Apr 1, May 6, June 3, July 1, Aug 5, Sept 9, Oct 7, Nov 4, Dec 2. It was noted that the September date was moved to the week after Labor Day. The July 1 date may conflict with July 4 holiday plans and may need consideration.

**November 3 Meeting Minutes Approved**

**PRAC Reports to Council – Quarterly**

February, 2013 – Susan Juergensmeier

**Old Business**

**Paver Plan**

Jason Smith reported that he had met with David Sharpe of Donor Bricks in Denver and learned that the flagstone product the committee had selected will not engrave well. He learned that it is best to go with a concrete brick with a top layer made for engraving. The committee approved using a new product with 3 brick sizes, 4X8, 8X8 and 12X12. Donor Brick will recommend a pattern for the walkway. The landscaping architect working on Marina Park can help select a color to work with the Pavilion. Sales will be conducted online primarily and guidelines for lines and characters will be set in the online order system. Pricing for the smallest brick will be around \$125 and corporate up to \$1,000 per brick. Donor Brick will advise on the pricing. Sales can be offered. Jason will request \$10,000 in seed money from Council to begin the project. A motion to approve the entire project was made by Susan Juergensmeier and seconded by Ruth West. All present approved the motion.

### **Ice Skating Discussion continued**

The temporary ice skating proposal was declined at this time. Jennifer Cassell brought up new information that the Council had told her that an ice skating proposal for a concessionaire should be examined during the Town Park Master Planning process.

### **Town Park Master Plan Discussion**

- Jennifer reported that from the joint work session with Town Council, Council had stated that one of its priorities is to have the PRAC work on a Town Park Master Plan.
- Barb Richard said that at that meeting Mayor Ron Holland said \$30,000 was budgeted for a Town Park Master Plan.
- However, Joe Wray and Jason Smith said that the \$30,000 for the Town Park Master Plan was no longer available. Council was concerned that \$30,000 would become \$250,000 in costs.
- Scott O'Brien stated that staff could offer drafting services to the PRAC to show different designs for Town Park.
- Dan Skinner stated that drafting could produce different scenarios for the committee's ideas.
- Joe stated that the committee would be working with the existing, broad 2007 Parks and Recreation Master Plan and handed out copies to those who needed them. He also said there was a new legal interpretation which stated that events could be held in the parks as long as the entrance charges are affordable by the average person.
- Yvonne Bryant and Joe said that P&Z is working on updating the Zoning code which would address the issue of renting booth space on park land.
- Jennifer and Dan said that Council wants PRAC to take the lead on a design plan for Dillon Town Park.
- Sue Peterson said that PRAC can step forward and look closely at the 2007 plan to see what is still valid and what is not. She recommended a PRAC retreat in January after the Jan 7 meeting to go over the old plan and pull out the priorities.
- Several committee members said the designs would need to be reviewed by the community through public meetings. Surveys through Survey Monkey might also be undertaken.
- Susan stated she would send a scheduling email asking for everyone's availability in January to facilitate scheduling the retreat.

### **Tabled**

Park Capital Budget Update -- \$700,522 total expenditures as of 11/20/12 for Marina Park.

Funds from settlement of Little Beaver Trail retaining wall case.

Marina Park Update

Park Signage

Town Park Planning Goals

**Regular Meeting Was Adjourned at 6:47 p.m.**

Those interested in the Park Capital Budget Update and Marina Park Update by Scott OBrien, stayed after the meeting was adjourned.

Minutes prepared by recording Secretary Barb Richard