

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, May 3, 2022
7:00 p.m.

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, May 3, 2022, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Skowyra called the meeting to order at 7:02 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Kyle Hendricks, Karen Kaminski and Steve Milroy. Council Member Renee Imamura was absent (excused). Staff members present were: Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Scott O'Brien, Public Works Director; Craig Simson, Marina Director; Dan Burroughs, Town Engineer; Ned West, Sr. Town Planner; Jessie Klehfoth, Events & Recreation Director; Matt Farley, Accountant; Jo-Anne Tyson, Human Resources Manager; Cale Osborn, Police Chief; Adam Nance, Sergeant; Craig Johnson, Sergeant; Jared Dennis, Detective; Ryan Rice, Detective; Chris Scherr, Police Officer; Rachel Weiner, Police Officer; Nell Nauroth, Police Officer; Dan Ropers, Police Officer; Shawn Murdoch, Records; and Adrienne Stuckey, Town Clerk

APPROVAL OF AGENDA

There were no changes to the Regular Council Meeting agenda.

APPROVAL OF CONSENT AGENDA

Council Member Milroy moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of April 19, 2022
- b. Approval of Bill List dated April 28, 2022 in the amount of \$743,645.78 and Payroll Ledger in the amount of \$86,379.66 dated April 22, 2022
- c. Excused Absence for Council Member Kyle Hendricks for the April 19, 2022 Council meeting
- d. Consideration of Ordinance No. 03-22, Series of 2022
First Reading to Set the Public Hearing
AN ORDINANCE AMENDING CHAPTER 11 OF THE DILLON MUNICIPAL CODE TO ADD A NEW ARTICLE IX REGARDING SPECIAL EVENT PERMITTING.

Council Member Christiansen seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no Citizen Comments.

LIFE SAVING AWARDS

Mayor Skowyra and Chief Cale Osborn presented Dillon Police Officer Rachel Weiner and Detective Jared Dennis and Silverthorne Police Officer Justin Tarpley with lifesaving awards through the American Police Hall of Fame. The three police officers assisted in saving an injured party with a life-threatening laceration. They applied a tourniquet to stop the bleeding before he was transported to the St. Anthony Summit Medical Center.

Mayor Skowyra and Chief Cale Osborn presented Dillon Police Sergeant Craig Johnson and Detective Ryan Rice with lifesaving awards through the American Police Hall of Fame. They assisted in saving a 52-year-old male who was having a heart attack. They performed several cycles of CPR, utilized an AED and administered two shocks before he regained consciousness.

COMMITTEE APPOINTMENTS

Committee appointments were discussed at the Work Session. No formal action was taken.

CONSIDERATION OF RESOLUTION NO. 25-22, Series of 2022

A RESOLUTION APPROVING A CONTRACT WITH COLUMBINE HILLS CONSTRUCTION LLC FOR THE 2022 ANEMONE OVERLAY PROJECT.

Dan Burroughs, Town Engineer, explained this resolution approves a contract for the 2022 Anemone Overlay project. The scope of work includes:

- Remove the top 1.5” of Asphalt using a milling machine and hauling the millings offsite.
- Installing Petrotac material over large cracks after milling.
- Installing a 2” layer of Asphalt over the existing milled surfaces.
- Setting thermoplastic crosswalk & stop bars.

The Town received three bids for the work and Columbine Hills Construction LLC had the lowest bid at \$248,081.00.

Mayor Pro Tem Bailey moved to approve Resolution No. 25-22, Series of 2022. Council Member Christiansen seconded the motion which passed unanimously upon roll call vote.

PROCLAMATION NO. 01-22, Series of 2022

THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO DOES HEREBY PROCLAIM MAY 2022 AS “MENTAL HEALTH AWARENESS MONTH”

Mayor Skowyra proclaimed May 2022 as “Mental Health Awareness Month”.

TOWN MANAGER’S UPDATE

Manager Johnson included a written report in the council packet and added the following:

- Staffing for the departments are:
 - Public Works is at 80%
 - Marina, in dire need, is at 50%
 - Events is fully staffed at 100%
- On May 11, 2022 at 6 p.m. at the Outer Range Brewery, they are hosting an event to raise funds for one of Dillon’s full-time employees who is currently fighting cancer. Manager Johnson asked Council if the Town could donate \$500.00 to his cause. Council approved donating \$500.00.
- Staff will have a pre-construction meeting with 360 Civil, Inc. to discuss the Tenderfoot sidewalk (LaBonte to lower Gold Run) project.

- Tenderfoot Street will be closed but residents will be able to enter/exit the street.
- Frisco and Silverthorne are performing a salary survey in June 2022 and will be completed in July 2022.
- Uptown 240 will not communicate with the Town. They also have not paid their taxes and it went to a tax sale.
- The draft retreat agenda is included in the packet.
- Manager Johnson thanked Council Member Steve Milroy for his service and being an advocate for the Town.

MAYOR's UPDATE

- Mayor Skowyra moved to make Steve Milroy's resignation, as of May 3, 2022, formal. Steve Milroy recused himself from the vote. Mayor Pro Tem seconded the motion which passed unanimously upon roll call vote.
- Mayor Skowyra stated Council will need to move forward in appointing a new Council member. Town Attorney, Nick Cotton-Baez, will discuss the process of appointing a new Council Member.

Mr. Cotton-Baez explained the process to Council.

- At the next Work Session, Council will discuss the procedures to fill the vacancy.
- Sixty days from today (May 3, 2022) to July 2, 2022, the vacancy must be filled or Council will order a Special Election.
- The policies and procedures that Council adopts are what Council will use in their selection.
- With Steve Milroy's resignation, there will be six Council members and the appointee will need the majority of Council's vote.
- The procedures will be presented and discussed at the May 17, 2022 Work Session and the resolution to approve them will then be presented at the May 17, 2022 Regular Council meeting.
- If Council adopts the appointment procedures at the May 17, 2022 Regular Council meeting, interviews and appointment should occur at the next meeting on June 7, 2022.
- There will be an outreach to the public for interested parties who will then be interviewed on June 7, 2022.
- The interview process, to be most fair, should have consistently asked questions to each candidate to ensure that everyone gets to speak to Council on each issue that is important to Council.
- After interviews, each Council member will get one vote on a paper ballot with his/her name on it. It will be read out loud to ensure a transparent process, the Town Clerk will collect the ballots, read them out loud and tally the votes.
- If no one is appointed, Council can try again at the June 21, 2022 Regular Council meeting. June 21, 2022 will be the last day to make an appointment.
- If no one is appointed at the June 21, 2022 Regular Council meeting, then a resolution will be prepared to order a Special Election to be held 30 to 90 days after June 21, 2022 (between July 26, 2022 and September 13, 2022) and will be held on a Tuesday. Whoever is appointed will serve until April 2024.

MAYOR's UPDATE (continued)

- Mayor Skowyra stressed to Council that this should be a fair interview process and each Council member should reserve judgement until all candidates have been heard. A pledge for or against any

potential applicants would violate our admission to have a fair process in appointing Mr. Milroy's replacement.

- Mayor Skowyrza thanked Council Member Milroy for his service on Council for the past two years, and volunteering with Search & Rescue and Ski Patrol.

Council Member Milroy said he would miss everyone; it has been a pleasure to serve his community and he will only be one hour away. He joked that he may come up once in a while and make a public comment.

EXECUTIVE SESSION

Mayor Carolyn Skowyrza moved to go into Executive Session at 7:39 p.m., pursuant to Sections 3-4(a)(1), (a)(3), and (a)(6) of the Town of Dillon Home Rule Charter, and C.R.S. Sections 24-6-402(4)(b), for the purpose of conferencing with the Town Attorney to receive legal advice on specific legal questions, specifically pertaining to an EEOC proceeding and investigation involving a former employee director." At 7:40 p.m., under the recommendation of the town attorney, Council directed staff to turn off the recording device as the discussions would be considered attorney-client privilege. No action was taken during the Executive Session. At 8:21 p.m. Council concluded the Executive Session

ADJOURNMENT:

There being no further business, Mayor Skowyrza declared the meeting adjourned at 8:23 p.m.

Respectfully submitted by:

Adrienne Stuckey, Town Clerk