

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, April 5, 2022
7:00 p.m.

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, April 5, 2022, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Skowyra called the meeting to order at 7:01 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Renee Imamura, Kyle Hendricks and Karen Kaminski. Council Member Milroy was absent (excused). Staff members present were: Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Scott O'Brien, Public Works Director; Craig Simson, Marina Director; Cale Osborn, Police Chief; Dan Burroughs, Town Engineer and Ned West, Sr. Town Planner.

APPROVAL OF AGENDA

Item #7, Consideration of Resolution No. 16-22, Series of 2022 was removed from the agenda.

APPROVAL OF CONSENT AGENDA

Council Member Barchers moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of March 15, 2022
- b. Approval of Bill List dated March 31, 2022 in the amount of \$296,991.61 and Payroll Ledger in the amount of \$153,926.80 dated March 25, 2022

Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

- There were no citizen comments.

CONSIDERATION OF RESOLUTION NO. 14-22, Series of 2022

Public Hearing

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, MAKING SUPPLEMENTAL APPROPRIATIONS TO VARIOUS FUNDS FOR THE TOWN OF DILLON, COLORADO FOR THE 2022 BUDGET YEAR.

Finance Director Carri McDonnell explained this resolution approves amendments to the General, Capital, Water, Sewer and Marina Funds for 2022 budget year. Mayor Skowyra opened the public hearing at 7:04 p.m. There were no public comments and Mayor Skowyra closed the public hearing at 7:07 p.m.

Council Member Bailey moved to approve Resolution No. 14-22, Series of 2022. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

CONSIDERATON OF RESOLUTION NO. 15-22, Series of 2022

A RESOLUTION INCREASING HOURLY RATES FOR BOATS OFFERED FOR RENT AT THE DILLON MARINA TO REFLECT THE RISING COST OF FUEL

Marina Director Craig Simson explained that due to the increases in fuel costs, the charges for boat rentals should be increased to cover the additional costs to the marina. Pontoon boat rental rates to the customers include the cost of fuel so the recommendation is to increase the hourly rates. For slip holders and other customers that do not rent a boat the fuel costs at the pump are also recommended to increase to \$6.50 per gallon.

Council Member Imamura moved to approve Resolution No. 15-22, Series of 2022. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CONSIDERATON OF RESOLUTION NO. 17-22, Series of 2022

A RESOLUTION APPROVING A CONSULTING AGREEMENT WITH STUDIOTROPE, LLC FOR AMPHITHEATER FACILITY ANALYSIS.

Public Works Director Scott O'Brien explained that this resolution approves the consulting agreement with Studiotrope LLC to provide architectural and engineering services for a facility analysis of the Dillon Amphitheater. The scope of work for the analysis included reviewing both planned and conceptual facility improvements, observation and review of logistical and operational practices, recommendations on prioritization of changes and improvements, and a cost estimate for recommended improvements.

Council Member Imamura moved to approve Resolution No. 17-22, Series of 2022. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CONSIDERATON OF RESOLUTION NO. 18-22, Series of 2022

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A CONTRACT WITH 360 CIVIL, INC. FOR THE 2022 TENDERFOOT SIDEWALK PROJECT; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Engineer Dan Burroughs presented the contract with 360 Civil Inc for the 2022 Tenderfoot Sidewalk Project. The proposed sidewalk project involves adding a sidewalk between the LaBonte Street intersection at the top of Tenderfoot Hill and the lower Gold Run Circle Intersection. The scope of work for the base bid includes:

- Reduce the asphalt paved surface from 24' to 20' wide in order to create room for a new sidewalk. This creates two (2) 10' lanes, one in each direction to match the completed 2021 Tenderfoot Street work to the north.
- Installing a concrete sidewalk along the west side of Tenderfoot and an adjacent new concrete pan or curb & gutter section.
- Removing the existing concrete pan and asphalt in the way of the new construction.
- Rebuilding a portion of the Tenderfoot Hill to modify the horizontal and vertical street alignment slightly to better match the existing driveway grades on the west side of the hill.
- Removing and replacing the right-of-way portion of residential driveways adjacent to the new construction.
- Setting thermoplastic crosswalk & stop bars.
- Removing the existing double yellow striping and shifting it over and repainting a new double yellow at the new centerline location. explained that this resolution approves the consulting agreement with Studiotrope LLC to provide architectural and engineering services for a facility analysis of the Dillon

The contract also includes a bid alternate for resurfacing Tenderfoot Street next to the proposed sidewalk. The scope of work for the proposed bid alternate includes:

- Mobilizing an asphalt mill and milling the entire surface down 1.5 inches.
- Placing a 2” asphalt overlay over the milled surface.
- Setting thermoplastic crosswalk bars and arrows.

Council Member Bailey moved to approve Resolution No. 18-22, Series of 2022. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER’S UPDATE

Manager Johnson included a written report in the council packet and added the following:

- The ice rink and Lake Loops have closed for the season.
- The pre-construction meeting for Town Park is scheduled for April 6, 2022.
- Jessie Klehfoth has been hired as the new Events and Recreation Director. She will begin work on Thursday, April 28, 2022.
- Hiring seasonals continues to be a challenge with very few applications. We are ramping up social media efforts.

MAYOR’S UPDATE

- Mayor Skowyrza met with Advocates for Victims of Assault, and they would like to come to a future Council meeting to discuss their programs and a more stable funding source. They did review the latest program “Angel Shots” and asked our staff to review with Dillon establishments.
- The next Mayors, Managers and Commissioners Meeting is Thursday, April 7, 2022.

COUNCIL MEMBER COMMENTS

- There were no Council Member comments.

EXECUTIVE SESSION

Mayor Carolyn Skowyrza moved to go into Executive Session at 7:21 p.m., pursuant to Sections 3-4(a)(1), (a)(3), and (a)(6) of the Town of Dillon Home Rule Charter, and C.R.S. Sections 24-6-402(4)(b), (4)(e), and 4(f), for the purposes of: (i) discussing a personnel matter concerning an employee who has not requested that the matter be discussed in an open meeting, (ii) conferencing with the Town Attorney to receive legal advice on specific legal questions, and (iii) for determining positions, developing strategy and instructing negotiators relative to matters that may be subject to negotiation, each specifically pertaining to an EEOC proceeding and investigation involving a former employee director. At 7:23 p.m., under the recommendation of the town attorney, Council directed staff to turn off the recording device as the discussions would be considered attorney-client privilege. No action was taken during the Executive Session. At 8:30 p.m. Council concluded the Executive Session.

ADJOURNMENT:

There being no further business, Mayor Skowyrza declared the meeting adjourned at 8:31 p.m.

Respectfully submitted by:

Carri McDonnell, Finance Director