

**TOWN OF DILLON  
TOWN COUNCIL  
REGULAR MEETING**

**TOWN HALL  
275 LAKE DILLON DRIVE  
DILLON CO  
Tuesday, October 5, 2021  
7:00 p.m.**

**CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, October 5, 2021, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon. Mayor Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Mayor Pro Tem Brad Bailey, Council Members Renee Imamura, Kyle Hendricks and Steve Milroy. Council Members Jen Barchers and Karen Kaminski were absent (excused). Staff members present were: Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Cale Osborn, Chief of Police; Ned West, Town Planner; Kerstin Anderson, Marketing and Communications Director; Scott O'Brien, Public Works Director; Craig Simson, Marina Director; and Adrienne Stuckey, Town Clerk.

**APPROVAL OF AGENDA**

There were no changes to the Regular Meeting Agenda.

**APPROVAL OF CONSENT AGENDA**

Council Member Imamura moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of September 21, 2021
- b. Approval of Bill List dated October 1, 2021 in the amount of \$529,750.21 and Payroll Ledger dated September 24, 2021 in the amount of \$162,689.66
- c. Consideration of Ordinance No. 13-21, Series of 2021  
First Reading to Set the Public Hearing  
**AN ORDINANCE AMENDING THE DILLON MUNICIPAL CODE TO UPDATE FEES  
AND FEE REFERENCES ASSOCIATED WITH LAND USE AND DEVELOPMENT**

Council Member Milroy seconded the motion which passed unanimously upon roll call vote.

**CITIZEN COMMENTS**

There were no citizen comments.

## **PRESENTATION OF 2022 PROPOSED BUDGET**

Finance Director Carri McDonnell presented the proposed 2022 Town of Dillon Budget for Council's review. She stated that all funds have been discussed at recent work sessions and proposed changes include:

### **REVENUES:**

- 2021 estimated revenues for sales, lodging and excise tax collections have been updated for the July collections. This increase impacted the General, Capital and Street Funds.
- Business licenses, park fees and nicotine tax revenues have been increased based on collections for July.

### **EXPENDITURES:**

- The 2022 salary projections have been decreased by 1% for the reduction in the health insurance premiums.
- Added the funding in the General Fund for Lake Dillon Preschool and Summit County Rescue Group and the winter animation project.

### **HIGHLIGHTS:**

- The General Fund is balanced with revenues covering expenditures by \$248,708. Revenues are anticipated to be up 37.44% while expenditures are projected to be up 33.34%. The fund has the required three months of reserves in the amount of \$1,946,603 plus the health insurance reserve of \$170k and nicotine tax reserve of \$90,480 leaving an ending cash balance of \$897,505.
- The major capital projects for 2022 include the amphitheater improvements (\$800,000), security cameras and access (\$150,000), Connectivity Plan design (\$100,000), Town Park improvements (\$1.40 million), stair replacements (\$300,000), resurfacing of several town streets (\$405,000), sidewalks on Highway 6 (\$320,000), Town Hall parking (\$200,000), Tenderfoot sidewalks (\$625,000) and Lodgepole Street reconstruction (\$1.5 m).
- The water and sewer funds are balanced with water volume fee and sewer fee increases of 2%. Water capital fee will not increase in 2022.
- Major water and sewer capital projects include the removal of the storage tank, continued work on corrosion control, SC diversion structure improvements, fluoride system improvements, equipment replacements and capacity study on 4th skid.
- The marina fund is balanced with revenues of \$2,007,000 and expenditures of \$3,009,724. The expenditures include capital projects of \$1,248,000 including \$1.05 million for master plan improvements. The master plan improvements include the rental dock replacement and fuel system move. The remainder of the funding can be spent on other projects as Council determines. There are three months of reserves in the amount of \$388,991 leaving a cash balance of \$675,996.

The public hearing will be scheduled at the regular council meeting on November 2, 2021.

## **CONSIDERATION OF ORDINANCE NO. 11-21, SERIES OF 2021**

Second Reading and Public Hearing

### **AN ORDINANCE AMENDING CHAPTER 18, ARTICLE VI OF THE DILLON MUNICIPAL CODE REGARDING THE TOWN OF DILLON FIRE CODE.**

Mayor Skowyra opened the public hearing at 7:06 p.m.

Ned West, Town Planner, explained this ordinance assigns Summit Fire and EMS to act as the fire authority for the Town of Dillon and future Fire Code updates may be done by resolution rather than ordinance.

There were no public comments.

There were no Council comments.

Mayor Skowrya closed the public hearing at 7:07 p.m.

Mayor Pro Tem Bailey moved to approve Ordinance No. 11-21, Series of 2021. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 39-21, SERIES OF 2021**  
**A RESOLUTION APPROVING AND ADOPTING THE REVISED TOWN OF DILLON CEMETERY RULES AND REGULATIONS DATED SEPTEMBER 2021**

Scott O'Brien, Public Works Director, explained this resolution amends the Dillon Cemetery Rules and Regulations to include the following:

- Recognizes PRACC (Parks, Recreation, Arts and Cemetery Committee) as the designated advisory body to Council for Cemetery matters, various clarifications of existing rules, regulations and/or definitions
- More stringent requirements regarding the transfer of plots
- More defined requirements for fencing and/or ornamental boundaries

Council Member Milroy moved to approve Resolution No. 39-21, Series of 2021. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 40-21, SERIES OF 2021**  
**A RESOLUTION APPROVING AN AGREEMENT RELEASING SAIL LOFTS, LLC AND SAIL LOFTS 2, LLC FROM A RESTRICTIVE HOUSING COVENANT AND AGREEMENT**

Nathan Johnson, Town Manager, explained since the execution of the Third Amendment, Sail Lofts has sold each of the Restricted Units subject to the Restrictive Covenant to individual owners meeting the definition of "Qualified Occupant," as such term is defined in the Restrictive Covenant. This resolution releases Sail Lofts from further obligation under the Restrictive Covenant, subject to the terms and conditions of the agreement accompanying this resolution. The Restrictive Covenant will remain in full force and effect and binding on the "Restricted Units" and all other "Owners", as such terms are defined in the Restrictive Covenant.

Council Member Imamura moved to approve Resolution No. 40-21, Series of 2021. Mayor Pro Tem Bailey seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 41-21, SERIES OF 2021**  
**A RESOLUTION APPROVING A CONSULTING AGREEMENT WITH ELEVATION HOLIDAY LIGHTING FOR SERVICES IN CONNECTION WITH WINTER ANIMATION.**

Kerstin Anderson, Marketing and Communications Director, explained this resolution approves a consulting agreement with Elevation Holiday Lighting in the amount of \$96,597.00 for services in connection with winter animation.

Council Member Imamura moved to approve Resolution No. 41-21, Series of 2021. Council Member Hendricks seconded the motion which passed unanimously upon roll call vote.

**TOWN MANAGER'S UPDATE**

Manager Johnson included a written report and added the following:

- 90% of Town of Dillon employees are vaccinated.

- There is limited testing in Summit County and results take a minimum of three days.
- October 13, 2021 is “Crane Day” at the Marina. Boats will be removed from the water via a crane and stored for the winter.
- Asphalt overlays on Lake Dillon Drive have been completed.
- Many businesses who received a loan through the “Small Business Loan Forgiveness” program have thanked Council and the Town for the loan.
- The Uptown 240 Development Agreement expired on September 30, 2021. Because they breached their agreement, the Town sent a notice of the breach along with other provisions for them to become compliant.
- Karlee Ferris has been promoted to “Operations Manager – Retail/Rental Dock/ANS/Sailing School” and Phil Bretschneider has been promoted to “Operations Manager – Service/Infrastructure” at the Marina.
- The Sheriff’s Office has withdrawn from S.W.A.T. and is no longer part of the I.G.A. Council will discuss this at the November 2, 2021 Work Session.

Council asked if they still have to wear masks at Council meetings. After discussion, Council decided to continue wearing masks at the Council meetings.

**MAYOR’S UPDATE**

- Mayor Skowyra, along with Manager Johnson, will be attending the Mayors’, Managers’ & Commissioners’ Meeting (MMC) on October 7, 2021. They will be discussing housing, COVID and the Summit Fire & EMS meeting from last week.
- Mayor Skowyra felt this evening’s Community Listening Session on Gold Run Parking and Winter Animation, held within Council Chambers, was easier to interact with citizens. She had problems hearing conversations during the last Community Listening Session held outside.

**COUNCIL MEMBER COMMENTS**

There were no Council Member comments.

**ADJOURNMENT:**

There being no further business, Mayor Skowyra declared the meeting adjourned at 7:28 p.m.

Respectfully submitted by:

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Adrienne Stuckey, Town Clerk