

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, July 21, 2020

7:00 p.m.

Via teleconferencing

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, July 21, 2020, via teleconferencing. Mayor Carolyn Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jennifer Barchers, Karen Kaminski, Renee Imamura and Steve Milroy. Kyle Hendricks was absent. Staff members present via teleconferencing were: Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Mark Heminghous, Chief of Police; Cale Osborn, Sergeant; Kerstin Anderson, Marketing & Communications Director; Scott O'Brien, Public Works Director; Craig Simson, Marina Director; Dan Burroughs, Town Engineer; Ned West, Town Planner; and Adrienne Stuckey, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand as approved.

APPROVAL OF CONSENT AGENDA

Council Member Imamura moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of July 7, 2020
- b. Approval of Bill List dated July 17, 2020 in the amount of \$256,180.92 and Payroll Ledger dated July 17, 2020 in the amount of \$92,817.09
- c. Consideration of Ordinance No. 16-20, Series of 2020
First Reading to Set the Public Hearing
**AN ORDINANCE APPROVING A LEVEL IV DEVELOPMENT APPLICATION
FOR A PUD LANDSCAPE PLAN FOR THE MULTI-FAMILY PROJECT AT 14
ENSIGN DRIVE.**

Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no citizen comments.

2019 AUDITED FINANCIAL STATEMENTS PRESENTATION, JIM HINKLE, HINKLE & COMPANY

Jim Hinkle, of Hinkle & Company PC, explained his company prepared the independent audit for the Town of Dillon. They audited the financial statement of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Dillon for the year ending December 31, 2019. They found no exceptions to the control features they tested. They came to the conclusion that they did not find any significant deficiencies or material weaknesses in internal controls. They performed standard testing and tested the details and analytic reviews and audited items in the general ledger and looked for something not explainable. The whole emphasis is

to determine if the financial statements are prepared in accordance with generally accepted accounting principles. The result of the audit, the Town received a clean, unmodified opinion that the financial statements have been prepared in accordance with generally accepted accounting principles. They also didn't have any disagreements with management, any problems during the audit process and weren't aware of management shopping the audit around looking for a firm to agree with whatever accounting principles they wanted to use.

He added that even though the audit was done remotely, they had full transparency and his company received everything in a timely manner.

Council Member Kyle Hendricks joined the Regular Meeting at 7:03 p.m.

INTERIM POLICE CHIEF APPOINTMENT, SERGEANT

Town Manager Nathan Johnson explained this is the appointment of Sergeant Cale Osborn as Police Chief. Council will be reviewing an employment agreement for the interim role on Item #10 on the Regular Meeting Agenda.

Mayor Skowyra made a motion to appoint Sergeant Cale Osborn as the Interim Police Chief. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

Council Member Hendricks left the Regular Meeting at 7:04 p.m.

CONSIDERATION OF ORDINANCE NO. 15-20, SERIES OF 2020

Second Reading and Public Hearing

AN ORDINANCE ADOPTING BY REFERENCE THE SUMMIT COUNTY BUILDING CODE AS AMENDED BY SUMMIT COUNTY RESOLUTION NO. 2020-26.

Ned West, Town Planner, explained this is an ordinance adopting by reference the Summit County Building Code as amended by Summit County Resolution No. 2020-26. The Climate Action Plan goals are to reduce emissions by 50% by 2030 and 80% by 2050. In Summit County, the majority of the emissions stem from three sectors: commercial energy, residential energy and transportation. Two-thirds of the emissions are from building energy. One approach to create "above code" requirements that improve building efficiency. The above code adoptions through the previous sustainable codes are now part of the typical energy efficiency codes.

The Summit Sustainable Code sets standards to achieve building efficiencies at 10% above the 2018 International Energy Conservation Code (IECC).

They are achieving this in the residential sector through the Zero Energy Ready Homes program and achieved by:

- Being part of the Energy Star for Homes program
- Being part of the EPA Indoor Airplus program
- Requiring Watersense fixtures
- Being Solar ready

On the commercial end, the commercial reductions need to be 10% more efficient than the 2018 IECC requirements. Commercial buildings could achieve this by:

- Install solar systems to offset 10% of energy consumption
- Utilize three of the energy efficient packages presented in the IECC

The Sustainable Code, if adopted, adds to the tool chest for how Summit County communities can

achieve the adopted Climate Action Plan goals.

Mayor Skowrya stated that this public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code. Mayor Skowrya opened the public hearing at 7:18 p.m.

Jen Schenk, of High-Country Conservation Center (HC3), 737 Ten Mile Dr #206, Frisco, thanked Council for their continued leadership on climate action. In order to hit the greenhouse gas reduction goals, we must be net zero on new construction by 2030. The Zero Energy Ready Homes program is a critical stepping-stone in achieving Climate Action Plan goals. HC3 believes the codes and the new energy assessment for remodels will help recovery of the local economy by giving dollars back to the community and residents in Dillon.

Council Member Hendricks rejoined the Regular Meeting at 7:20 p.m.

Matt Right, 724 E Anemone Trail, Dillon, said he is a stakeholder member on the new codes' adoption process. It will have an impact in multi-family projects. The Zero Ready Homes Program will be a much more simplified pathway. There are no registration fees the builder is required to pay an organization outside the community.

Scott Hoffman, Chief Building Official of Summit County, explained a remodel of over \$50,000 is required to have an energy audit and give you some ideas on how you can better use your money to increase the efficiency of the structure. The owner is not required to comply with the energy audit.

Mayor Skowrya closed the public hearing at 7:28 p.m.

Council Member Hendricks left the Regular Meeting at 7:32 p.m.

Council Member Kaminski made a motion to approve Ordinance No. 15-20, Series of 2020. Council Member Imamura seconded the motion which passed unanimously upon roll call.

CONSIDERATION OF RESOLUTION NO. 32-20, SERIES OF 2020
A RESOLUTION APPROVING A FORM EMPLOYEE HOUSING LEASE AGREEMENT FOR THE RENTAL OF THE TOWN-OWNED HOUSE LOCATED AT 0558 COUNTY ROAD 51.

Manager Johnson explained this is the same lease agreement as presented to Council at the July 7, 2020 Work Session with one exception. Paragraph three is the only addition to the lease agreement that allows two pets total with a \$250.00 non-refundable deposit per renter that owns a pet.

Council Member Kaminski made a motion to approve Resolution No. 32-20, Series of 2020. Council Member Barchers seconded the motion which passed unanimously upon roll call.

CONSIDERATION OF RESOLUTION NO. 33-20, SERIES OF 2020
A RESOLUTION ADOPTING THE SUMMIT COUNTY MULTI-HAZARD MITIGATION PLAN.

Chief Heminghous explained the Summit County Multi-Hazard Mitigation Plan was last updated in 2018. This resolution approves the Summit County Multi-Hazard Mitigation Plan that was updated in March 2020 and includes amendments to this plan and an addendum from each town.

Town of Dillon's addendum includes the following three actions:

1. Develop a Hazard Mitigation Planning Committee to guide policy and implementation. We've had three Council members volunteer for this.
2. Improve education on risk and preparedness and mitigation measures by creating systems to ensure public information leading up to, during and after emergencies is available in a timely manner, through Town social media, Town operated digital signs, Town websites and email lists/groups that subscribe to Town information.
3. Create a Multi-hazard awareness and warning system. A key component of this system includes purchasing two (2) variable messaging boards/signs that can be mobilized and placed in areas to provide information and direction to people as they drive/move throughout the Town and County. These signs will cost \$15,000/sign for a total of \$30,000.

Council Member Bailey made a motion to approve Resolution No. 33-20, Series of 2020. Council Member Barchers seconded the motion which passed unanimously upon roll call.

CONSIDERATION OF RESOLUTION NO. 34-20, SERIES OF 2020

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO AN EMPLOYMENT AGREEMENT FOR ACTING POLICE CHIEF AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN SAID AGREEMENT; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Manager Johnson stated the Acting Chief employment agreement is intended to protect Sergeant Cale Osborn in the event he is not chosen as the permanent Police Chief, he will be retained as the Police Sergeant, and increases his weekly pay by \$300.00 per week which aligns with the first step of the Police Chief scale. As the Acting Police Chief, he will have the full authority vested in him as a normal Police Chief in accordance with our Charter.

Council Member Milroy made a motion to approve Resolution No. 34-20, Series of 2020. Council Member Barchers seconded the motion which passed unanimously upon roll call

TOWN MANAGER'S UPDATE

Manager Johnson reported on the following:

- Hats off to Carri McDonnell for the annual audit.
- The governor announced today there will a temporary last call at 10 p.m., for the next 30 days, for all bars and restaurants that sell alcohol.
- Town is working with Brian Daw, an engineer, to assist the Town in correcting the current flaws in the leaking water tank. The Town should have solutions in place before winter.
- Dillon Valley Water District will implement temporary water restrictions. They are doing an emergency repair. They are currently taking water from us in the amount of 240 gallons/minute. Our water plant is up to 750 gallons/minute. Their repair will take two weeks. Dillon should be able to handle the increase in water consumption for the next two weeks.
- A homeowner is complaining about his billing. His hot water heater failed and was leaking a lot of water and he was billed \$1755.03. We didn't have any contact information for him. However, we did contact the property manager at the complex he lives in and they were able to get in and shut off the water. He has requested that Council reduce his fee by 2/3. Council agreed that they could offer him a payment plan but he needs to bear the responsibility of his home and equipment and pay his bill.

MAYOR'S UPDATE:

Mayor Skowrya reported on the following:

- She has attended some HOA meetings and they have been easy on Zoom. Please let her know if you would like to attend an HOA meeting.
- She will try to attend the Budget Retreat on July 28, 2020 in person.

Council Member Hendricks re-joined the Regular meeting at 7:51 p.m.

COUNCIL MEMBER COMMITTEE REPORTS AND COMMENTS:

Council Member Hendricks apologized for missing the voting. He had a family emergency.

ADJOURNMENT:

There being no further business, Mayor Skowrya declared the meeting adjourned at 8:01 p.m.

Respectfully submitted by:

Adrienne Stuckey, Town Clerk