

**TOWN OF DILLON
PLANNING AND ZONING COMMISSION**

**REGULAR MEETING
WEDNESDAY, MARCH 4, 2020
5:30 p.m.
DILLON TOWN HALL**

CALL TO ORDER

The regular meeting of the Planning and Zoning Commission of the Town of Dillon, Colorado, was held on Wednesday, March 4, 2020 at Dillon Town Hall. Chair Teresa England called the meeting to order at 5:30 p.m. Commissioners present were Teresa England; Steve Milroy; Charlie Oliver, Bill Engelman and Alison Johnston. Staff members present were Dan Burroughs, Town Engineer; Ned West, Town Planner; Scott O'Brien, Public Works Director; Nicolas Cotton-Baez, Town Attorney and Michelle Haynes, Recording Secretary.

APPROVAL OF THE MINUTES OF JANUARY 8, 2020 REGULAR MEETING

Commissioner Oliver moved to approve the minutes from the January 8, 2020 regular meeting. Commissioner Engelman seconded the motion, which passed unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSIDERATION OF RESOLUTION PZ 03-20, SERIES OF 2020

A RESOLUTION APPROVING A MASTER SIGN PLAN AMENDMENT FOR THE MULTI-TENANT BUILDING LOCATED AT 707 E. ANEMONE TRAIL.

PUBLIC HEARING:

A Public Hearing was not required for this application.

Chair Teresa England opened the hearing at 5:32 p.m.

Ned West, Town Planner, presented the staff summary.

PROJECT LOCATION:

A multi-tenant building located at 707 E. Anemone Trail, Red Mountain Plaza, Dillon.

SUMMARY:

The Town received a Class I Sign Permit Application for a Master Sign Plan Amendment (“**Amendment**”) for the multi-tenant building located at 707 E. Anemone. The Amendment adds material choices, modifies the sign band location display, modifies the total number of tenants signs, and eliminates certain other aspects of the previously approved master sign plan (July 12, 2000). The permitted materials are expanded to include: MDO Plywood, Natural Materials, or Painted / Coated Aluminum sign faces. Signs are straightened on the sign band locations, still hung below the sign spandrel, but horizontally mounted versus the previously required skewed appearance. An Amendment to an approved Master Sign Plan application requires review and approval by the Planning and Zoning Commission at a regular meeting.

COMMISSIONER QUESTIONS:

Commissioners asked questions which addressed questions to clarify the number of signs versus the number of tenant signs. Staff provided the information requested and advised if the number of commercial or tenant units change than an amendment must be made to this Master Sign Plan.

HEARING CLOSED:

Chair Teresa England closed the public hearing at 5:39.m.

RECORD OF PLANNING COMMISSION ACTION:

Commissioner Allison Johnson moved to approve Resolution No. PZ 03-20 Series of 2020. Commissioner Steve Milroy seconded the motion, which passed unanimously.

CONFIRM REGULAR PLANNING & ZONING MEETING ON FEBRUARY 5, 2020.

All following commissioners confirmed they will attend the April 1, 2020 regular meeting; Teresa England, Alison Johnston, Steve Milroy, and Bill Engelman. Charlie Oliver will not be able to make the April meeting. The April meeting shall be the last meeting Commissioner Milroy will attend. Steve Milroy will be sworn into Dillon Town Council on April 21, 2020.

PROJECT UPDATES:

- Homewood Suites: Framing underway.
- Panera Bread: Breaking ground in the spring.
- Sail Lofts: Phase two is underway, roof framing underway
- Urgent Care: Will start this summer.
- Uptown 240: Foundation is underway.
- Vail Health: Excavation underway, temporary shoring in place.
- Chapter 16 under review.

OTHER BUSINESS:

The new Town Manager, Nathan Johnson, starts Monday, March 9, 2020. We are currently looking to fill the non-resident vacancy for the Planning and Zoning Commission.

ADJOURNMENT

There being no further business, Teresa England adjourned the meeting at 6:02 p.m.

Respectfully submitted,

Michelle Haynes

Michelle Haynes
Secretary to the Commission