

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, October 1, 2019

7:00 p.m.

Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, October 1, 2019, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Pro Tem Mark Nickel called the meeting to order at 7:01 p.m. and the following Council Members answered roll call: Brad Bailey, Jennifer Barchers, Kyle Hendricks, Renee Imamura and Karen Kaminski. Mayor Skowrya was absent (excused). Staff members present were: Carri McDonnell, Acting Town Manager; Scott O'Brien, Public Works Director; Kerstin Anderson, Marketing & Communications Director; Police Sergeant, Cale Osborn and Adrienne Stuckey, Town Clerk.

APPROVAL OF AGENDA

Council Member Kaminski moved to approve the agenda with an amendment that after Item #8 but before Item #9 there be inserted consideration of proration of the license renewal fee for the retail marijuana business operating within the Town.

Council Member Barchers seconded the motion with passed unanimously upon roll call vote.

APPROVAL OF CONSENT AGENDA

Council Member Barchers moved to approve the following consent agenda.

- a. Minutes of Regular Meeting of September 17, 2019.
- b. Approval of Bill List dated September 27, 2019 in the amount of \$293,480.79 and Payroll Ledger dated September 27, 2019 in the amount of \$90,309.54.
- c. Excused Absence for Council Member Bailey for the September 3, 2019 Town Council Meeting.
- d. Consideration of Resolution No. 47-19, Series of 2019
**RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON,
COLORADO, MAKING APPOINTMENTS TO THE SUMMIT COMBINED
HOUSING AUTHORITY.**

Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

Kerry Buhler, Superintendent at Summit School District, explained this spring, the Colorado Legislature passed a bill to fund Full Day Kindergarten at the state level. In 2007, Summit School District was supported by the community in passing a Mill Levy Override to fund Full Day Kindergarten with local dollars. Because the Colorado Legislature passed this bill, the School District legally may no longer collect these funds for our local Kindergarten program. This November, Summit County voters will vote on Ballot Question 4A which would allow Summit School District to

continue to collect the \$950,000 funds, originally approved for Full Day Kindergarten, forever. These funds will be used to attract and retain teachers and staff and to increase school counseling and mental health programs for students.

Wendy Spring, 401 W. LaBonte Street, Dillon, commented that she sees diminishing returns on the Ice Castles in Dillon and is looking “Beyond Ice Castles” She said she was thinking big and found a winter cultural, educational and recreational festival, in Ottawa, Canada that lasts for two weeks every winter since 1979 and have had approx. 1.6 million visitors. She thought boat parades on the ice, heated tents, laser shows during the evening, zip lines for kids, ice skating would be great ideas for Dillon.

Kevin Clary, 149 Tenderfoot Street, Dillon, stated that although there is a vaping problem in high school and he is in favor of increasing the age to purchase nicotine products to 21, he believes the \$600.00 nicotine license fee is high. He can’t believe the Town is going to charge \$4.00 a pack fee which will increase the price to over \$14.00 a pack. He noted that minimum wage is being discussed and he just hired three people at \$15/hour and none of them have a car or health insurance. He likes the Ice Castles because it brings people to town, and misses the Dillon BBQ and fireworks show. He also thanked Council for not passing a bag fee.

PRESENTATION OF 2020 PROPOSED BUDGET

Finance Director Carri McDonnell presented the proposed 2020 Town of Dillon Budget for Council’s review. She stated that all funds have been discussed at recent work sessions and proposed changes include:

Revenues:

- 2019 estimated revenues and 2020 projected revenues for sales, lodging and excise tax collections have been updated for the July collections. This increase impacted the General, Capital and Street Funds
- Event revenues for 2019 have also been updated to reflect actual revenues now that the season is over.

Expenditures

- The 2020 salary projections have been increased \$16,000 for payroll adjustments as a result of the salary survey. Council will review the salary survey and proposed salary scales during an upcoming work session and meeting.
- The ten-year capital plan is included for Council’s review.

Highlights

- The General Fund is balanced with revenues covering expenditures by \$43,416. Revenues are anticipated to be up almost 6% while expenditures are projected to be up 7%. The fund has the required three months of reserves in the amount of \$1,630,200 plus the health insurance reserve of \$170k leaving an ending cash balance of \$191,895.
- The major capital projects for 2020 include the Town Park improvements and resurfacing of several town streets.
- The 10-year capital plan has been updated to move the municipal courts back to 2025 and move the walkability/connectivity plan in the amount of \$100k in 2021, \$400k in 2023 and \$500k in 2024. The bus shelters have been included in the 2020 budget.
- The marina fund is balanced with revenues of \$1.6 m and expenditures of \$1.587 m. There are three months of reserves in the amount of \$307,774 and capital reserves from the CRCA agreement of \$932,114 leaving a cash balance of \$367,766.

The public hearing will be scheduled at the regular council meeting on November 5, 2019.

CONSIDERATION OF ORDINANCE 09-19, SERIES OF 2019

First Reading to Set the Public Hearing

AN ORDINANCE BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, REPEALING AND REPLACING IN ITS ENTIRETY CHAPTER 19, "FEES," OF THE DILLON MUNICIPAL CODE FOR THE PURPOSES OF UPDATING FEES ASSOCIATED WITH THE REQUIREMENTS OF THE DILLON MUNICIPAL CODE; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Acting Town Manager Ms. McDonnell explained this ordinance amends Chapter 19 of the Dillon Municipal Code with the following changes for 2020:

- Chapter 6 – Tobacco Product Retailer License fee is added for the new licensing of tobacco products in the amount of \$600 per year.
- Chapter 11 – Cemetery Fees are recommended to change based on comparative rates from other cemeteries in our area. The capital fee has been divided out to assess Summit County and non-Summit County residents a higher fee similar to the lot fees established. Just a reminder that the capital fee can be spent on capital projects associated with the Dillon Cemetery. The open/close fees are recommended to go up in order to cover associated staff costs. The definition of winter is being changed to November 1 to April 30 and summer is now May 1 to October 31.
- Chapter 13, Water Fees, water usage rates increased by 2% as recommended in the 2019 water rate study and in order to balance the 2020 budget. The sewer fee is recommended to go up 1.5%. The water tap fee is recommended to go up \$570 and the sewer tap fee to go down \$721 as recommended in the water and sewer rate study.

Council Member Bailey moved to approve Ordinance No. 09-19, Series of 2019 and set the Public Hearing Date to October 15, 2019. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 48-19, SERIES OF 2019

A RESOLUTION OF THE TOWN OF DILLON, COLORADO, ADOPTING THE TOWN OF DILLON COMPREHENSIVE WATER AND SEWER RATE STUDY SEPTEMBER 2019 AND THE FINDINGS CONTAINED THEREIN; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Acting Town Manager McDonnell explained this resolution adopts the 2019 Water and Sewer Rate Study that was presented to Council on September 3, 2019.

Council Member Imamura moved to approve Resolution No. 48-19, Series of 2019. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 50-19, SERIES OF 2019

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A CONTRACT WITH ICE CASTLES, LLC. FOR THE 2019/2020 ICE CASTLE ANIMATION IN DILLON TOWN PARK; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Acting Town Manager McDonnell explained this resolution authorizes the Town to enter into a one-year agreement with Ice Castles, LLC and is similar to the previous agreement.

Council Member Bailey moved to approve Resolution No. 50-19, Series of 2019. Council Member

Kaminski seconded the motion which passed unanimously upon roll call vote.

MOTION TO PRO-RATE MARIJUANA RETAIL LICENSE RENEWAL FEE

Acting Town Manager McDonnell explained Alpenglow Botanicals changed its renewal date from February 2019 to November 2019. When they renewed in February 2019, the retail marijuana license was then only valid from February to November 2019. Alpenglow Botanicals asked the Town if it could pro-rate its renewal annual license fee and receive a refund of three months.

Council Member Kaminski moved to pro-rate Alpenglow Botanicals three months as recommended by Staff. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

ACTING TOWN MANAGER’S UPDATE

Acting Town Manager McDonnell reported on the following:

- In the next few years, of the State Division of Housing will have funds, approximately \$100,000,000, for Work Force Housing.

- Acting Town Manager McDonnell asked Council if they would like Staff to present a resolution to take a stance on Ballot Question 4A which would allow the Summit School District to continue to collect the \$950,000 funds which were originally approved for Full Day Kindergarten. Council was not in favor of providing resolutions on other entities ballot questions.

MAYOR PRO TEM UPDATE:

Mayor Pro Tem Nickel did not have any updates but would like the work session agendas to be smaller and begin at 5 p.m.

COUNCIL MEMBER COMMENTS:

- Council Member Barchers:
 - She asked if the nicotine tax was on November’s ballot. Acting Town Manager McDonnell replied that it was, the nicotine work group meetings have ended, and the next phase will be to discuss cessation and youth prevention at the task force meetings.
 - The Summit County Wildfire Council thanked Dillon for letting them store wood chips at the Public Works site off Cemetery Road.
- Council Member Bailey:
 - He attended the Snake River Planning Commission meeting and they approved the Clearwater Lofts project at Keystone.

ADJOURNMENT:

There being no further business, Mayor Pro Tem Nickel declared the meeting adjourned at 7:56 p.m.

Respectfully submitted by:

Adrienne Stuckey, Town Clerk