

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**
Tuesday, November 6, 2018
7:00 p.m.
Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, November 6, 2018, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Skowyra called the meeting to order at 7:01 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Kyle Hendricks, Karen Kaminski, Renee Imamura, and Mark Nickel. Staff members present were: Tom Acre, Town Manager; Kerstin Anderson, Marketing and Communications Director; Dan Burroughs, Town Engineer; Carri McDonnell, Finance Director; Scott O'Brien, Public Works Director; Jo-Anne Tyson, Human Resources Manager; Ned West, Town Planner; and Adrienne Stuckey, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand as approved.

APPROVAL OF CONSENT AGENDA

Council Member Bailey moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of October 16, 2018
- b. Approval of Bill List dated November 2, 2018 in the amount of \$456,732.58 and Payroll Ledger dated October 26, 2018 in the amount of \$80,006.87.

Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no citizen comments.

2019 DRAFT BUDGET PRESENTATION

Finance Director Carri McDonnell stated that several drafts of the 2019 budget were presented to Council over the last several weeks. The purpose of this presentation is to entertain public comment on the proposed budget. Ms. McDonnell reviewed fund balances, expenses and reserves. She further stated that the budget will be finalized and adopted along with the appropriation and certification of the mill levy at the December 4, 2018 Council meeting.

This public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code. Mayor Skowyra opened the public hearing at 7:02 p.m. There being no comments from the public, Mayor Skowyra closed the public hearing at 7:04 p.m.

CONSIDERATION OF ORDINANCE NO. 09-18, SERIES OF 2018

AN ORDINANCE AMENDING CHAPTER 6 OF THE DILLON MUNICIPAL CODE BY ADDING ARTICLE XI REGARDING THE LICENSING OF SHORT-TERM RENTAL UNITS

Town Manager Tom Acre explained proposed short-term rental regulations and concepts to Council. He recapped comments from the October 4, 2018 public input meeting. Concept boards were presented in preparation of this meeting and an additional regulation concept board was created, regarding a grace period for individuals to come into compliance before any enforcement would be implemented. Staff recommends that the ordinance be effective January 1, 2019 with the grace period ending on April 1st of each year.

Primary and Secondary goals are as follows:

Primary Goals:

- Ensure that all properties that are renting short-term are registered with the Town and are paying the applicable sales and lodging taxes.
- Provide Short-Term Rentals with information on Town ordinances for noise, trash/recycling and parking.

Secondary Goals:

- Ensure that Short-Term Rentals meet basic life safety standards.
- Participate in countywide call center for the community to share impacts from Short-Term Rentals and other concerns.

Council Member Kaminski moved to approve Ordinance No. 09-18, Series of 2018 adding the public hearing date to be held on November 20, 2018. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF ORDINANCE NO. 10-18, SERIES OF 2018

AN ORDINANCE BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, REPEALING AND REPLACING IN ITS ENTIRETY CHAPTER 19, "FEES," OF THE DILLON MUNICIPAL CODE FOR THE PURPOSES OF UPDATING FEES ASSOCIATED WITH THE REQUIREMENTS OF THE DILLON MUNICIPAL CODE; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Finance Director Carri McDonnel reported that this ordinance amends Chapter 19 of the Dillon Municipal Code with the following changes for 2019:

- Chapter 6 – Sidewalk banner or awning permit eliminated as it is already discussed in Chapter 16.
- Chapter 13, Water Fees, water usage rates increased by 2% as recommended in the 2014 water rate study and in order to balance the 2019 budget.
- Chapter 13, Water Fees – eliminated the different categories of water usage fees (single family, multi-family and nonresidential) as all fees are the same regardless of customer type.
- Chapter 16, Level IV Development Application Fees for Major PUD Amendment, Class S-1 Subdivisions and Class S-2 Subdivisions increased to more accurately reflect costs associated with review and approval of these applications.
- Chapter 16, Level IV Development Application Fees for Class S-3 Duplexes as there was no category for this type of application.

Council Member Kaminski moved to approve Ordinance No. 10-18, Series of 2018 adding the public hearing date to be held on November 20, 2018. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 57-18, SERIES OF 2018

A RESOLUTION OF THE TOWN OF DILLON, COLORADO, AMENDING AND UPDATING THE ADMINISTRATIVE POLICY FOR THE AFFORDABLE HOUSING DEVELOPMENT IMPACT FEE FOR THE TOWN; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Manager Tom Acre stated that the original administrative policy for the affordable housing development impact fee was established after the voters passed referred measure 5A on the November 7, 2006 ballot. The amendments and updates proposed for the administrative policy include:

- provision for charging the impact fee upon the conversion in use of an accessory structure to a residential use
- provision for the exemption of a parking structure used primarily for the parking of vehicles from the assessment of the impact fee
- provision for providing no credit for scrape-offs / redevelopment where no previous Impact Fee has been paid

Council Member Bailey moved to approve Resolution No. 57-18, Series of 2018. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER'S UPDATE

Town Manager Tom Acre summarized his meeting notes from the earlier work session.

MAYOR'S UPDATE

Mayor Skowyra summarized her meeting notes from the earlier work session.

COUNCIL MEMBER COMMENTS

There were no Council Member comments.

ADJOURNMENT

There being no further business, Mayor Skowyra declared the meeting adjourned at 7:30 p.m.

Respectfully submitted by:

Adrienne Stuckey, Town Clerk